



AGREEMENT OF THE CIRCLE U. JOINT MASTER PROGRAMME IN EUROPEAN PUBLIC GOVERNANCE
BETWEEN UCLouvain (BRUXELLES, BELGIUM), HUMBOLDT-UNIVERSITÄT ZU BERLIN (BERLIN,
GERMANY) AND UNIVERSITA' DI PISA (PISA, ITALY)

This agreement is concluded between:

Université catholique de Louvain, hereafter named UCLouvain, of which the head office is established at 1, Place de l'Université, 1348 Louvain-la-Neuve, Belgium, represented by Prof. Françoise Smets, Rector

and

Humboldt-Universität zu Berlin, hereafter named HU Berlin, of which the head office is established at Unter den Linden 6, 10099 Berlin, Germany, represented by Prof. Dr. Julia von Blumenthal, President.

and

Università di Pisa, hereafter named Unipi, of which the head office is established at Lungarno Pacinotti 43, 56126 Pisa, Italy represented by Prof. Riccardo Zucchi, Rector

Hereafter named «partner institutions»

Given the legal requirements, or equivalents, applicable to partner institutions, namely:

» in the Federation Wallonia-Brussels (FWB), the decree of November 7, 2013 defining the higher education landscape and the organisation of studies, and the decree of April 11, 2014 adapting the funding of higher education institutions to the new organisation of studies;

» in Germany, the law on universities holding in the Land Berlin (Berlin Law on Higher Education - BerlHG), in the version issued on July 26, 2011 (GVBl. p. 378), last amended by the law of January 21, 2026 (GVBl. p. 23);

» in Italy, the Ministerial Decree 270/04, art. 3, stating that on the basis of specific agreements, Italian Universities can issue a degree in conjunction with other Italian or foreign Universities;

the partner institutions, in the context of their participation to the Circle U. alliance and in accordance with the aims of said alliance, which include among the main expected results of the cooperation among

universities the creation of joint and multiple degrees, want to establish a multiple diploma master programme on European Public Governance.

The partner institutions agree on the following:

ARTICLE 1. OBJECT OF THE AGREEMENT

§ 1. The partner institutions agree on co-organising the following jointly developed programme, Master in European Public Governance, from the academic year 2026/2027. This programme consists of 120 ECTS credits; its successful completion leads to issuing two or three diplomas by partner institutions. Upon completion of 120 ECTS credits the student receives:

- the national degrees indicated in Article 3 § 2 from each partner institution where he/she has studied;
- an overarching certificate issued by the UCLouvain or Unipi (depending on the student with regard to the university of first enrollment – see Article 7 § 2), bearing the logos of all three partner institutions, attesting the successful completion of the joint programme beyond the individual national degrees and
- a diploma supplement presenting the details of the participant's academic programme and the academic achievement.

§ 2. The purpose of this agreement is to jointly set the organisational arrangements of the multiple programme, agreed by the partner institutions, namely but not exclusively, the specific access conditions, the registration process (including the registration fees and the institution to which they have to be paid), the organisation of learning activities, the methods of evaluation, deliberation and graduation at the end of the programme, the name of the degree(s), qualification(s) or diploma(s) awarded, as well as their template, and the requirements related with insurances taken out for students.

ARTICLE 2. PARTNER INSTITUTIONS

The partner institutions certify that they are recognised by their competent authorities in charge of higher education and that they are authorized to organise the studies referred to in this agreement, and to award the related academic degree(s), in accordance with the applicable legal provisions.

ARTICLE 3. NAMES OF THE AWARDED DEGREES

§ 1. The partner institutions award, simultaneously and respectively, a multiple degree to students who successfully completed the master programme.

§ 2. The Master degree awarded is entitled as following:

- UCLouvain: «Master en études européennes, à finalité spécialisée: EU Public Governance»

- HU Berlin: Master of Arts « M.A. Sozialwissenschaften Global and European Transformations (GET MA) »
- Unipi: «Laurea Magistrale in Unione Europea, processi globali e sostenibilità dello sviluppo»

§ 3. The diplomas will contain the information that is usually present in the diplomas of the partner institutions, in their language.

§ 4. Students also will obtain a diploma supplement, drawn up and issued by the partner institutions. The partner institutions agree on the content of this document. They will mention the cooperation under the present agreement, with the name of the partner institutions as well as the name of the degree issued by each partner institution.

ARTICLE 4. MULTIPLE PROGRAMME MANAGEMENT

§ 1. Each institution appoints a local academic coordinator and a local administrative coordinator or support person. Names and institutions of the respective academic coordinator are included in the Annex 1 and will be updated and communicated when the need arises.

The administrative coordinators' or support persons' tasks include (see also Annex 7):

- supervising student's applications to UCLouvain and Unipi;
- supervising the administrative organisation of the programme;
- providing assistance to students in their mobility schemes;
- fostering the flow of information among administrative staff within each institution involved.

The academic coordinators' missions include:

- supervising the pedagogical organisation of the programme;
- fostering the flow of information among academic staff within each institution involved;
- acting as the single contact point to partner institutions on academic matters.

§ 2. The academic coordinators form the management body of the joint programme. The operating methods of this body (frequency of meetings, decision-making process, duration of the mandate, follow-up process, topics to be addressed, etc.) are defined in the "internal regulations" in the Annex 2.

ARTICLE 5. JOINT PROGRAMME STRUCTURE

§ 1. The programme is developed, organised and provided by the partner institutions.

§ 2. The partner institutions describe the profile, objectives and purposes of the joint programme as follows: this master programme aims to provide students with an in-depth understanding of the current

challenges that European democracies must face (such as climate change, economic inequalities or migration) as well as with insights from multiple disciplines addressing the formal and informal aspects of decision-making such as political science, law, history, and economics. They set the detailed study programme, specify the learning activities, the corresponding credits and their respective numerical value, the expected learning outcomes, the teaching language(s) and they define within their respective organisational and legal framework the responsibility of each partner institution for these activities. The detailed study programme and all the aforementioned elements can be found in the Annex 3.

§ 3. Each partner institution recognises the learning activities organised by the other partner institutions within the framework of this joint programme. The learning activities successfully completed by students, as well as the corresponding credits, are recognised by partner institutions.

§ 4. The partner institutions define the mobility scheme(s) offered to the students enrolled in the joint programme. This/These mobility scheme(s), detailed in the Annex 3, include(s) the number of credits followed in each partner institution, the mobility period(s) and the duration of the mobility.

§ 5. Each university follows its own rules for exams and assessments of students as laid down in their respective regulations. The members of the management body inform each other in case the failure of a student at one university may impact this student's mobility to another university with the goal to further appropriate solutions.

§ 6. The regulations for the joint management of the programme are addressed in the Annex 4.

ARTICLE 6. JOINT PROGRAMME ACCESS AND ADMISSION

§ 1. Given the legal requirements, or equivalents, applicable to partner institutions, they determine the joint programme admission conditions and the potential selection criteria. In order to apply for admission to the joint programme, students must hold an academic degree of bachelor in Political or Social Sciences.

§ 2. Each partner institution proceeds with the shortlisting of students participating in the joint programme by July 1 each year at the latest. The selection is then operated based on the decision of the joint admission board. The partner institutions determine together the selection and shortlisting processes, the criteria taken into consideration, the calendar, the elements required for the application file, etc. The selection and shortlisting processes can be found in the Annex 5.

ARTICLE 7. MULTIPLE PROGRAMME ENROLMENT

§ 1. Candidates may apply and enrol at either Unipi or UCLouvain.

§ 2. For the duration of their master, students will pay tuition fees at the university to which they have applied successfully and first enrolled: Unipi or UCLouvain. All students will start the programme at UCLouvain. During their course of studies and following periods of mobility, they will also be enrolled at the other universities where they may have to pay administrative fees.

§ 3. Unipi requests that an administrative fee, levied by the Region of Tuscany, is paid by the incoming students; also, incoming students at Unipi staying beyond the two-year length of the master programme must pay the full fee. HU Berlin requests that incoming students pay administrative fees and contributions. UCLouvain requests that the students who apply (and pay the tuition fee) at Unipi pay an administrative fee for the duration of their master.

§ 4. UCLouvain and Unipi provide partner(s) with the list of students enrolled in the joint programme (including their first name(s), last name(s) and nationality, as well as the number of credits included in their yearly study programme) by no later than August 20 each year. Each partner commits to communicate any changes to this list at the earliest opportunity. Students shall be administratively enrolled at the other partner institution(s).

§ 5. The enrolment process and further information about tuition and/or administrative fees of each partner institution is given in the Annex 6.

ARTICLE 8. STUDENT SERVICES, INSURANCES AND FINANCIAL SUPPORT

§ 1. The partner institutions commit to provide students enrolled in the joint programme with the same services as those provided to other students enrolled in these institutions: these students are thus assured full access to the resources necessary for their programme of study (access to libraries, computer services, databases, etc.) irrespective of where they are admitted. The existence of this agreement does not imply a commitment of financial support from the host university.

§ 2. Liability insurances taken out by the home institution cover students enrolled in the joint programme. Students are also covered during their trips between their home and the various teaching places, including those of the partner institutions, according to the terms of the insurance and within applicable national law.

§ 3. Expenses relating to travel, accommodation and insurances other than those described in the previous paragraph, are borne by the students for the entire duration of their curriculum. Before the start of the joint programme, students must make sure to subscribe to a health care insurance that will cover their mobility period(s).

§ 4. Students may benefit from scholarships awarded in the framework of regional, national or European programmes provided in the country/region where the partner institutions are located, or a programme from other partner institutions, in compliance with the regulations applicable to the joint programme.

ARTICLE 9. ACADEMIC AND ADMINISTRATIVE STAFF

§ 1. The involvement of the academic and administrative staff of each partner institution is defined in accordance with the legal requirements, or equivalents, applicable to partner institutions.

§ 2. The partner institutions determine the ways and means of staff exchanges, both for academic and administrative staff, foreseen in the organisation of the joint programme. This includes any formal amendment with regard to Annex 8 as may be required.

ARTICLE 10. QUALITY MANAGEMENT

§ 1. The partner institutions are committed to a quality approach, namely by setting up common mechanisms for managing the quality of the joint programme, based on the European approach for quality insurance of joint programmes adopted in 2015.

§ 2. Each partner institution commits to comply with the external quality insurance conditions that are applicable to it.

ARTICLE 11. FINANCIAL MANAGEMENT

The partner institutions agree on the absence of any financial transaction, whether it is a matter of redistribution of income or distribution of expenses.

ARTICLE 12. PERSONAL DATA PROCESSING

The partner institutions commit to comply with the laws and regulations in force regarding students' personal data processing, and to facilitate the exercise of their rights over the processing of their data, according to GDPR rules as supplemented and detailed in the Annex 8.

ARTICLE 13. DURATION AND MODIFICATION OF THE AGREEMENT

§ 1. This agreement enters into force upon signature. It shall apply for a duration of three academic years, starting from the academic year 2026/27.

§ 2. This agreement is renewable for successive periods of 3 academic years, following an assessment by each partner institution's authorities. To this end, the management body will provide them with an evaluation report in timely manner.

§ 3. Any amendments or changes to this agreement will be made by mutual written agreement of the partner institutions. The institutional authorities shall approve these modifications.

§ 4. Annexes 1 to 8 are an integral part of this agreement. They are reviewed on a yearly basis by the management body. Any changes made are notified to the authorities of the partner institutions and require their approval.

ARTICLE 14. TERMINATION

§ 1. Each partner institution may terminate this agreement by sending a registered letter to the other partner institution(s) at any time and upon provision of a notice period of at least one year before the effective termination.

§ 2. In the event of termination of this agreement, the actions undertaken will continue until their due term, *i.e.* each student already enrolled in the joint programme must have the possibility to complete the programme within an adequate timeframe even after the agreement has been terminated and will receive the appropriate degree(s).

ARTICLE 15. LITIGATION

§ 1. If difficulties arise when interpreting or executing/implementing this agreement, partner institutions commit to come to amicable settlement, through direct conciliation, including mediation.

§ 2. If the disagreement persists and cannot be settled amicably, the court of the defendant's residence is designated to resolve the disagreement.

Done in three original copies, in English, all of equal value. Each partner institution acknowledges having received one copy of this agreement.

Signatures, including place and date, of the authorities of partner institutions:

Université catholique de Louvain, of which the head office is established at 1, Place de l'Université, 1348 Louvain-la-Neuve, Belgium, represented by Prof. Françoise Smets, Rector.

Louvain-la-Neuve, le 27. 04. 2026

Humboldt-Universität zu Berlin, of which the head office is established at Unter den Linden 6, 10099 Berlin, Germany, represented by Prof. Dr. Julia von Blumenthal, President.

Berlin, 25. 03. 2026

Julia von Blumenthal



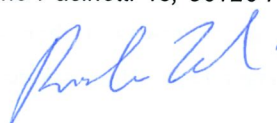
Università di Pisa, of which the head office is established at Lungarno Pacinotti 43, 56126 Pisa, Italy represented by Prof. Riccardo Zucchi, Rector.

PISA, 17.3.2020

ANNEXES



UNIVERSITÀ DI PISA



Annex 1: Coordinators (Article 4 § 1)

For UCLouvain, the academic coordinator is Prof. Clément Fontan.

For HU Berlin, the academic coordinator is Dr. Claudia Matthes.

For Unipi, the academic coordinator is Prof. Alessandro Balestrino.

An administrative coordinator or a support person will be designed by each university.

Annex 2: The "internal regulations" of the management body (Article 4 § 2)

The management body (MB) of the programme is made up of the academic coordinators from each of the partner institutions who alone are entitled to vote. The administrative coordinators or support persons attend the meeting of the MB for technical purposes (minutes, etc.). The first meeting is convoked and chaired by the senior academic coordinator, before the start of the programme, September 2026 the latest. In the first meeting, a president is selected among the academic coordinators and the president nominates one of the administrative coordinators or support persons as secretary. The president has a two-year long mandate, at the end of which a new president is selected and a new secretary is nominated. It is recommended to rotate among the universities for both roles. The MB meets at least once a year; it can be convoked by the president or following a request by the other two academic coordinators.

The MB takes its decisions following a majority voting principle. In the case of a tie, the president's vote is counted twice. The MB deals with such issues as may arise during the management of the programme, including but not limited to the selection and shortlisting process, the QA processes of the three universities as applied to the programme, etc.

Annex 3: The organisation methods (Article 5 § 2) including the detailed study programme and the mobility scheme(s) (Article 5 § 4)

Mobility scheme

Students must follow these mobility rules:

- All students spend the first semester of the first year of the master (Q1) in UCLouvain.
- In their mobility schemes, students should spend a teaching semester in at least two different partner institutions. It is also possible to spend a teaching semester in each of the three partners institutions.
- Students can also spend one semester abroad in one of the other Circle U. universities (non-partner institutions), provided that specific agreements within the Circle U. alliance have been reached or by using Erasmus exchange opportunities among Circle U. universities. The scope of participation

within the joint programme, e.g. the possibility to award an additional national degree, enrolment and data protection regulations, depends on and is limited to according the provisions of said agreements.

- The last semester (Q4) is dedicated to writing the master thesis. To write their master thesis, students must choose one of the different partner institutions where they have already spent at least one semester during the master program.
- Students will receive a national degree and proper legal documentation from each of the partner institutions where they spent a teaching semester and completed their learning activities.

Detailed study programmes

For each semester, students must prepare a study plan whereby they select classes and submit it to the academic coordinator to achieve 30 ECTS credits.

At **UCLouvain**, students must follow the classes listed for Q1 and can choose among those listed for Q2 and Q3:

Q1 (all 5 ECTS unless otherwise indicated):

BEUA1001 Political History of the EU

BEUA1002 Economic History of the EU

BEUA1003 EU Legal System & Political System (15 ECTS)

BEUA1004 EU Advocacy Training

Q2 or Q3 (all 5 ECTS unless otherwise indicated):

BEUA1006 Digital Economy in the EU

BEUA1007 Internal Market & Competition Law

BEUA1008 Rule of Law and Fundamental Rights

BEUA1009 EU Gender and Non-discrimination Policies

BEUA1010 Seminar Designing and Managing EU-funded Projects

LEUSL2112 Advanced issues in Economic and Monetary Union

BEUA2002 Climate and Energy Transition in the EU

BEUA2003 Ecosystems and Human Health in the EU

BEUA2004 Defence and Security Policies

BEUA2005 Migration and Mobility in the EU

BEUA2001 EU Fiscal and Social Policies

At **Unipi**, students must follow these classes (before the beginning of each teaching period, they will receive more detailed advice regarding the process of choosing courses):

Q2 or Q3 (all 6 ECTS unless otherwise indicated):

History of Transatlantic Relations and Russia-Europe Relations (5 ECTS)

International Law and Law of International Spaces (9 ECTS)

Political Thought in the Age of Globalisation

EU external action and the challenges of the EU enlargement Institutional Law (3 ECTS)

Citizenship Studies

European sociological theory

International economics and globalisation/Development economics (1 ECTS)

English as a foreign language

Second foreign language

Elective course 1: Economics

Elective course 2: Political Science

Elective course 3: Law and International History

At **HU Berlin**, students will take courses belonging to the following modules and they can specialise further in elective modules. Before the beginning of each teaching period, they will receive more detailed advice regarding the process of choosing courses allocated to the respective modules. Additionally to the following modules, students must choose in the amount of 10 ECTS from the free electives offered by HU Berlin. Each module consists of one or two courses:

Q2 or Q3 (all 5 ECTS unless otherwise indicated):

Module 4: Vocational Module II

Module 5: Social Transformations and Economic Change

Module 6: Foreign Policy

Module 7: Democracies in Comparison

Module 8: Germany in Change

Module 9: The EU: Its Borders and Neighbours (10 ECTS)

Elective Module 11: Comparative Government I (15 ECTS)

Elective Module 12: Comparative Government II (15 ECTS)

Elective Module 13: Global, European Politics I (15 ECTS)

Elective Module 14: Global, European Politics II (15 ECTS)

Elective Module 15: Sociological Issues I (15 ECTS)

Elective Module 16: Sociological Issues II (15 ECTS)

Annex 4: The study programme regulations (Article 5 § 6)

At the end of each semester, the administrative coordinators or support persons retrieve the study plan from students and grade transcripts from the universities where students have spent the semester and transmit them to the academic coordinators.

Academic coordinators verify that students have completed 30 ECTS credits in the university where they are enrolled, according to the students' study plan. The completion of the master thesis in Q4 also awards 30 ECTS credits; at Unipi, it is required that in Q4 students take a 3 ECTS IT course and a 6 ECTS traineeship along with the completion of the thesis (21 ECTS), for a total of 30 ECTS.

If students fail to complete 30 credits at the end of the semester in one of the universities, they should register to the catch-up exam of this university. Failing students can continue their study program but shall not be awarded any degree until they have completed 30 credits for each semester.

Annex 5: The selection and shortlisting processes (Article 6 § 2)

The joint admission board (AB) is composed of the academic coordinators and the administrative coordinators or support persons from the partner institutions. Administrative coordinators or support persons receive the application files from the shortlisted students until the deadline of July 1, ensure their completeness and transmit the files to the AB on a continuous flow basis. To ensure a smooth registration of students, the AB shall examine students' applications and communicate their decision of admission by the deadline of July 15. The AB shall make its decision in a consensual way. If consensus is not found, any academic coordinator of the AB can veto the admission of a shortlisted student.

Unipi and UCLouvain are responsible for screening the applications, preselecting the candidates with an internal committee and providing the other institutions with a list of eligible candidates. Each

institution's internal committee will examine the provided documents and assess their suitability to the educational and training course students are applying for. The final decision on student's admission or refusal is taken by the AB. The decision of the AB regarding admission to the joint programme and to each of the partner institutions is recognised by and binding on each partner institution also and especially with respect to admission conditions such as language requirements.

Students are selected and admitted to the programme according to their academic results and prerequisite requirements and motivations. Each application to the internal committee includes:

1. A one-page cover letter outlining the candidate's career professional project.
2. A detailed curriculum vitae without a passport photo.
3. A transcript of grades from years of higher education already completed.
4. Proof of foreign language proficiency; the internal committee assesses the proof and, if it deems necessary to do so, evaluates the language proficiency of the candidate in person.

A minimum English language level of C1 is required.

Prospective students may also apply even if they have not yet obtained their academic degree of bachelor; however, admission is only possible on condition that the bachelor's degree is completed in due time.

Annex 6: The enrolment procedure and the tuition fees (Article 7 § 5)

Students will need to comply with all the deadlines set by the respective university and provide all the forms/documents required by the different institutions in due time.

Information about the process and the calendar for students' application and enrolment and about the tuition and administrative fees is available on the websites of the partner institutions.

Annex 7: Tasks of administrative coordinators or support persons (Article 4 § 1):

Administrative coordinators or support persons at each university shall:

- Provide proactive guidance to students regarding the overall structure of the programme.
- Ensure that students follow the programme in accordance with the guidelines set forth in the agreement between the partner institutions. This includes adhering to mobility rules and graduation possibilities.
- Act as the main contact points for students during their mobility between universities. This involves providing relevant information on mobility pathways, housing and financial aid schemes at each partner institutions. To facilitate this, administrative officers ensure smooth collaboration between the administrative services of all partner institutions.
- Ensure that the agreement between the partner institutions remains aligned with current teaching practices.
- Organize, prepare, and participate in meetings of the joint programme's management body and the admission board. This includes but is not limited to:

- Compiling admission files prepared by the partner institutions and overseeing student registration.
- Preparing the deliberations regarding credits awarded and managing the status of failing students.

Annex 8: Data Protection (Article 12) - Arrangement pursuant to Article 26 § 1 sentence 1 General Data Protection Regulation (GDPR) between the partner institutions

Preamble

The partner institutions jointly implement the Joint Master Programme in European Public Governance. The aim of this programme is the creation of a cooperatively multiple diploma master programme on EU Public Governance within the context of the partner institutions' participation in the Circle U. alliance and in accordance with the aims of said alliance.

Section 1

(1) This Annex governs the rights and obligations of the partner institutions as joint controllers in the processing of the personal data described below. This Annex applies to all activities in which employees of the partner institutions or processors commissioned by them process personal data on behalf of the controllers. The partner institutions have jointly determined the means and purposes of the processing activities described in more detail below.

(2) The cooperative implementation of the Joint Master Programme in European Public Governance requires the processing of personal data. The partner institutions are 'joint controllers' within the meaning of Article 26 GDPR regarding this processing. For this reason, they set out in this Annex in a transparent manner who fulfils which obligations under the GDPR.

(3) For the remaining stages of the process, each partner institution is independently responsible, within the meaning of Article 4 (7) GDPR, for any other stages of data processing where the purposes and means of individual phases have not been jointly determined.

Section 2

(1) In the context of joint responsibility, UCLouvain and Unipi (depending on the student with regard to the university of first enrollment – see Article 7 § 2) are responsible for processing the students' and candidates' data transmitted within the framework of the degree programme described in the Preamble. The legal basis for processing is Article 6 (1) sentence 1 (e) GDPR in conjunction with the relevant statutory provisions. The categories of personal data processed are identification data as well as study-related data of students enrolled and candidates applying at all partner institutions (hereinafter referred to as 'students concerned').

(2) Within the context of joint responsibility, all partner institutions are responsible for the transmission and processing of data referred to in Section 2 (1) concerning to the students at their institutions under

this agreement, including the exchange of data with UCLouvain. The legal basis for processing is Article 6 (1) sentence 1 (e) GDPR in conjunction with the relevant statutory provisions. The categories of personal data processed are identification data (surname, first name, address data, date of birth, etc.) as well as study-related data (applications for admission, examination results, number of semesters, etc.) of the students and candidates applying concerned.

Section 3

Each partner institution shall ensure compliance with the legal provisions of the GDPR, particularly regarding the principles described in its Article 5. The partner institutions shall take all necessary measures to ensure that the rights of the data subjects, particularly those pursuant to Articles 12 to 22 GDPR, are guaranteed at all times within the statutory time limits.

Section 4

(1) The partner institutions shall store personal data in a structured, commonly used and machine-readable format. They store the data for a period not exceeding that necessary for the purposes for which it is processed. They take appropriate technical and organisational measures to ensure the security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage.

(2) The partner institutions ensure that only personal data strictly necessary for the proper conduct of the process is collected. The processed data shall be adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed.

Section 5

The partner institutions are committed to providing data subjects (students and candidates) with any information referred to in Articles 13 and 14 GDPR in a precise, transparent, comprehensible form that is easily accessible, using clear and simple language and free of charge. The partner institutions agree that UCLouvain and Unipi (depending on the student with regard to the university of first enrollment – see Article 7 § 2) shall provide the information on the processing of personal data for all partners and data subjects. The partner institutions shall provide all necessary information without delay and ensure that the information referred to in Articles 13 and 14 GDPR are properly aligned.

Section 6

(1) Each partner institution undertakes, irrespective of the responsibilities set out below, to comply with the rights of data subjects under Articles 15 to 22 GDPR.

(2) UCLouvain and Unipi (depending on the student with regard to the university of first enrollment – see Article 7 § 2) shall provide the data subject access according to Article 15 of the GDPR for all partner institutions. The other partner institutions undertake to provide UCLouvain and Unipi (depending on the student with regard to the university of first enrollment – see Article 7 § 2) with all information they hold that is necessary for processing the rights of data subjects, and they will do so without delay.

(3) If a data subject exercises his or her rights against one other of the parties, they are obliged to forward this request to UCLouvain and Unipi (depending on the student with regard to the university of first enrollment – see Article 7 § 2) without undue delay.

(4) If personal data are to be deleted, the partner institutions shall inform each other in advance. The other partner institutions may object to the deletion for a legitimate interest, for example if there is a legal obligation to retain the data from deletion.

Section 7

The partner institutions shall inform each other immediately and in full if, during the examination of processing activities, they notice any errors or infringements regarding to data protection provisions.

Section 8

UCLouvain and Unipi (depending on the student with regard to the university of first enrollment – see Article 7 § 2) undertakes to communicate the essential content of this agreement including the Annexes to the data subjects (Article 26 (2) GDPR).

Section 9

In accordance with Articles 33 and 34 GDPR, each partner institution is obliged to inform the supervisory authority and the data subjects affected by a violation of the protection of personal data. When a data breach occurs at any partner institution, that partner institution shall be responsible for the notification of the supervisory authority and the data subjects. All partner institutions shall cooperate and exchange the information required for the notification without undue delay. Each partner institution shall inform the other partner institutions in advance of any reports of personal data breaches to the supervisory authority without undue delay.

Section 10

If a data protection impact assessment pursuant to Article 35 GDPR is required, the parties shall support each other.

Section 11

Documentations within the meaning of Article 5 (2) GDPR, which serve as proof of proper data processing, shall be retained by each partner institution beyond the end of the agreement in accordance with its legal provisions and obligations.

Section 12

(1) Within their operating range, the partner institutions shall ensure that all employees involved in joint data processing have committed themselves to confidentiality of the data in accordance with Articles 28 (3), 29 and 32 GDPR for the duration of their employment, as well as after termination of their employment. The partner institutions shall ensure that they observe the data secrecy provisions and relevant data protection provisions.

(2) The partner institutions shall independently ensure that they comply with all statutory data retention obligations. For this purpose, they shall take appropriate technical and organisational measures (Article 32 et seqq. GDPR). This applies particularly in the case of termination of the agreement.

(3) The implementation, default settings and operation of the systems must be carried out in compliance with the provisions of the GDPR and other regulations. In particular in compliance with the principles of data protection by design and data protection-friendly default settings will be archived, by taking appropriate technical and organisational measures in line with the state of the art.

(4) Personal data processed as part of the joint programme shall be stored on specially protected servers.

Section 13

(1) The partner institutions commit themselves to conclude a contract in accordance with Article 28 GDPR regarding the use of processors within the scope of this agreement (see section 1). The partner institutions shall inform each other if they engage processors in connection with the joint processing activities. Each partner institution shall have the right to prohibit the engagement of a particular processor if there are important reasons to be held against it.

(2) The partner institutions shall inform each other in a timely manner of any intended change regarding the involvement or replacement of subcontracted processors. The partner institutions shall only commission subcontractors who meet the requirements of data protection legislation and the provisions of this agreement. Services which the contracting partner institutions use from third parties to support the execution of the contract, such as telecommunications services and maintenance, shall not be seen as services provided by subcontractors within the meaning of this contract. However, the partner institutions are obliged to enter into appropriate contractual agreements in accordance with the law and

to take controlling measures to guarantee the protection and security of personal data, even in the case of additional third-party services.

Section 14

The partner institutions shall include the processing activities in the records pursuant to Article 30 (1) GDPR, in particular, with a comment of the nature of the processing procedure as one of joint or sole responsibility.

Section 15

Notwithstanding the provisions of this agreement, the partner institutions shall be jointly liable to the data subjects for any damage caused by processing that does not comply with the GDPR. Internally, notwithstanding the provisions of this agreement, the partner institutions shall be liable only for damages incurred within the scope of the tasks assigned to them under this agreement (Article 82 (5) GDPR); the respective national law shall be respected, particularly with regard to any fines.

Section 16

Any amendments to this Annex must be made in writing only through a mutually agreed-upon declaration between the partner institutions. Should any provision of this Annex be or become invalid, this will not affect the validity of the remaining provisions. The partner institutions undertake to replace the invalid provision with a valid provision that comes as close as possible to the intent of the invalid provision. The partner institutions have read and understood the contents of this Annex and, by signing the agreement, express their full consent.