

**Lanzhou University
International Summer Program
Registration System**

USER MANUAL

2025

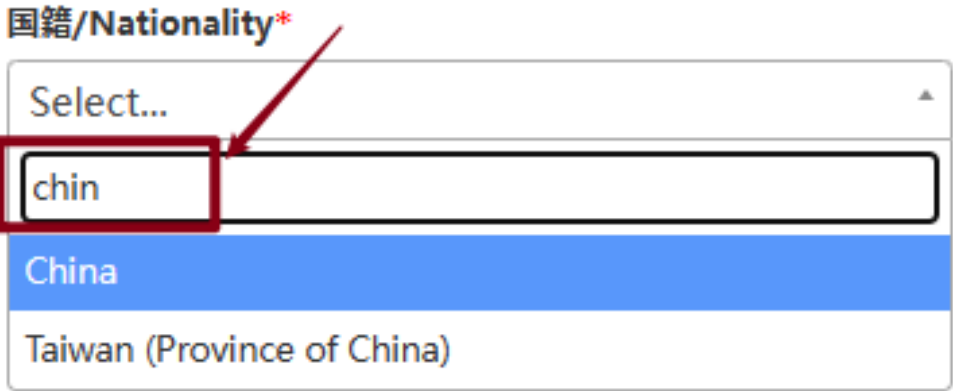
Chapter 1: User Guide

1.1 Browser Recommendations

To optimize your experience with the International Summer Program Registration System, we recommend using browsers such as Google Chrome, 360 Browser (switched to 360 Extreme Mode), Microsoft Edge, and others for accessing the system.

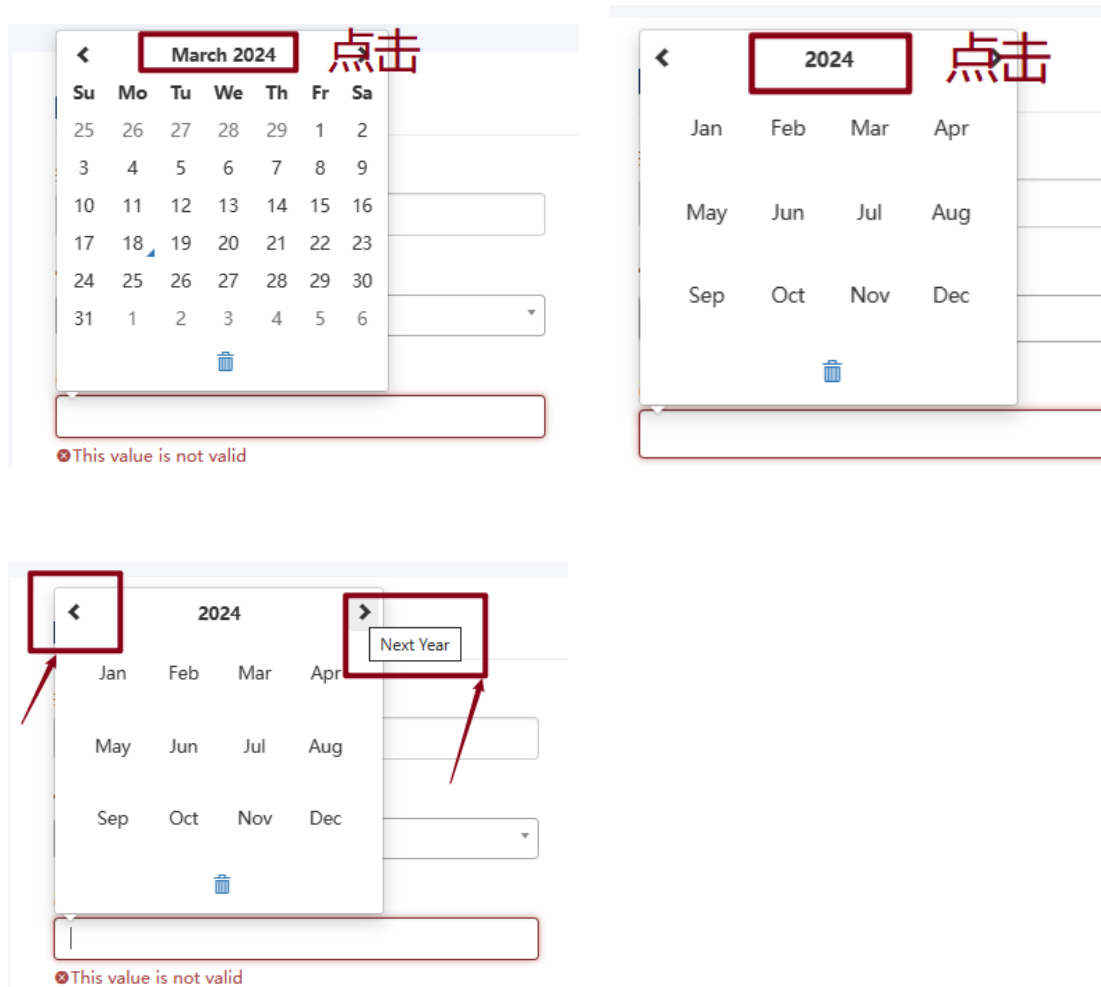
1.2 Friendly Reminder

1. For situations where there are numerous options in drop-down menus, making it inconvenient to find specific values, the system offers a fuzzy search feature. For example, when filling out application information, in the "Nationality" dropdown menu, typing "chin" will enable you to search and find "China."



The screenshot shows a web form with a dropdown menu for "Nationality". The label "国籍/Nationality*" is at the top. The dropdown menu is open, showing a search bar with "chin" entered. A red box highlights the search bar, and a red arrow points to it. The dropdown menu lists "China" and "Taiwan (Province of China)". Below the dropdown menu, the label "护照有效期至/Valid Until*" is visible. On the right side of the form, there are vertical labels: "宗", "崔", and "德".

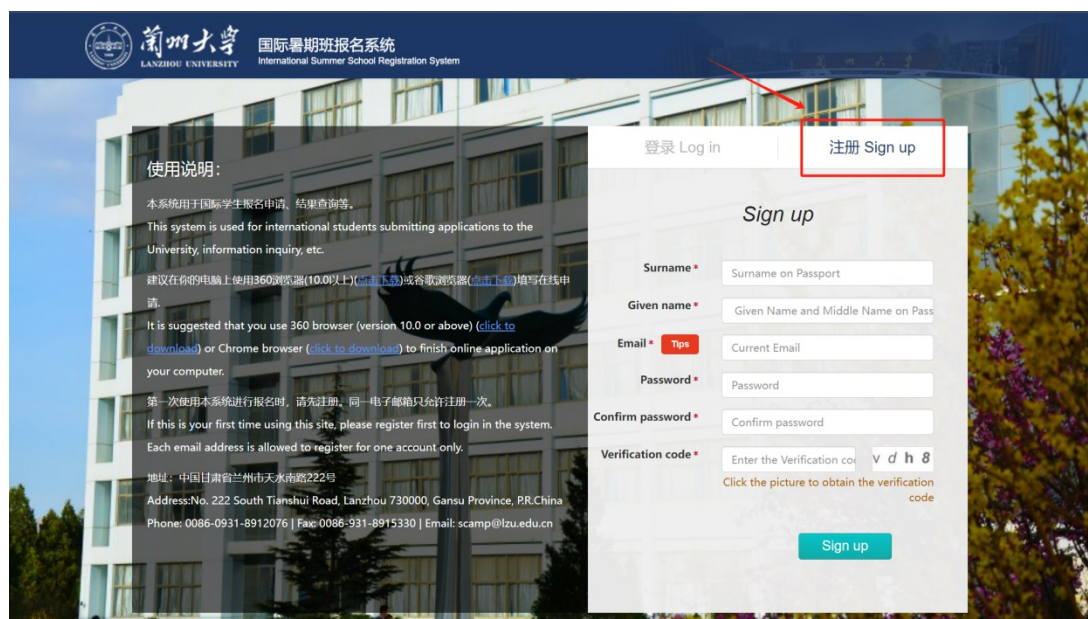
2. Date entries in the system can be obtained either by clicking on the date picker control or by manually inputting the date. For instance, when filling out "Date of Birth," first click on the "Date of Birth" text box to activate the date picker. Then, follow the steps outlined in the following image to select the date.



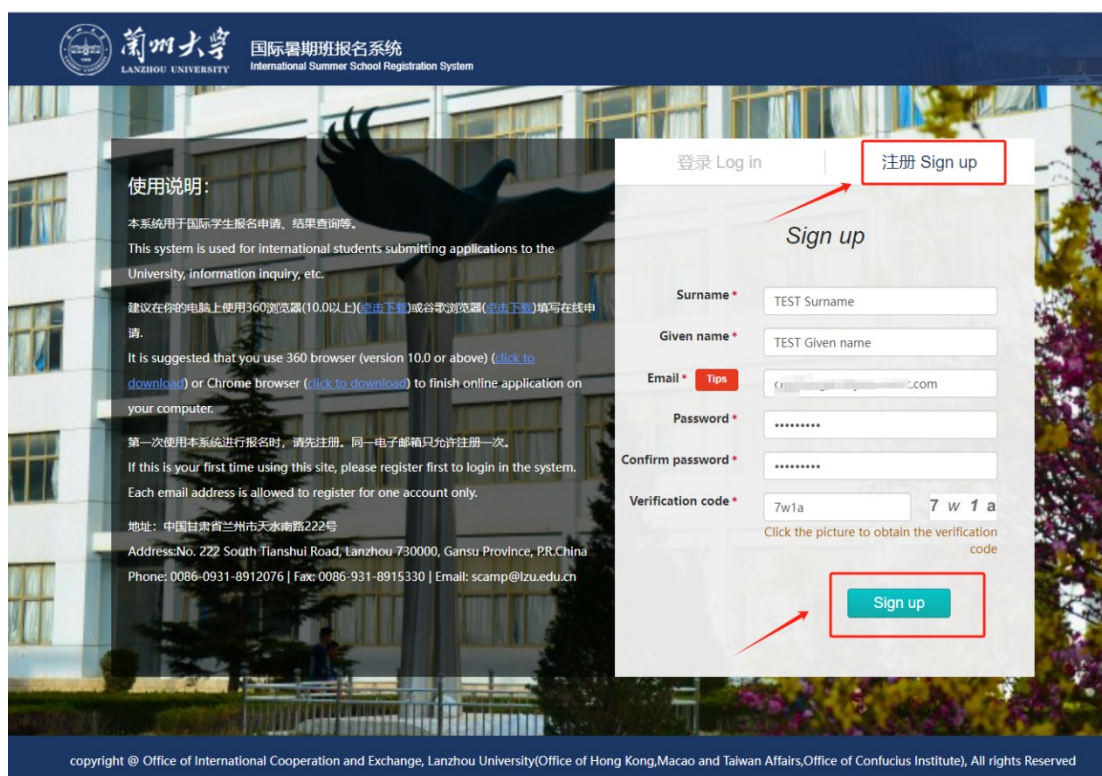
Chapter 2: Login and Registration

2.1 Account Registration

1. Open your browser and enter the following address in the address bar: <https://scamp.lzu.edu.cn/apply> to access the system's login/registration page. If you don't have an account, please click on "注册 Sign up".



After completing the registration information, click on the "Sign up" button below to complete the registration process.



After successful registration, click on the "确认/OK" button below the registration success prompt message to return to the login page and activate your account.

提示/Tip

注册成功，稍后请接收邮件，获取激活码，验证电子邮件地址。

Registration successfully. Please receive email later to get the activation code and verify the email address.

确定/OK

您的邮箱激活码为：58184。

请点击下方链接激活账户。

<https://scamp.lzu.edu.cn/apply>

Your email activation code is :58184.

Please click the link to activate the account.

<https://scamp.lzu.edu.cn/apply>

Click on "active account" to activate your registered email account.

兰州大学 LANZHOU UNIVERSITY 国际暑期班报名系统 International Summer School Registration System

使用说明：
本系统用于国际学生报名申请、结果查询等。
This system is used for international students submitting applications to the University, information inquiry, etc.
建议在你的电脑上使用360浏览器(10.0以上)([点击下载](#))或谷歌浏览器([点击下载](#))填写在线申请。
It is suggested that you use 360 browser (version 10.0 or above) ([click to download](#)) or Chrome browser ([click to download](#)) to finish online application on your computer.
第一次使用本系统进行报名时，请先注册。同一电子邮箱只允许注册一次。
If this is your first time using this site, please register first to login in the system.
Each email address is allowed to register for one account only.
地址：中国甘肃省兰州市天水南路222号
Address: No. 222 South Tianshui Road, Lanzhou 730000, Gansu Province, P.R.China
Phone: 0086-0931-8912076 | Fax: 0086-931-8915330 | Email: scamp@lzu.edu.cn

登录 Log in | 注册 Sign up

Log in

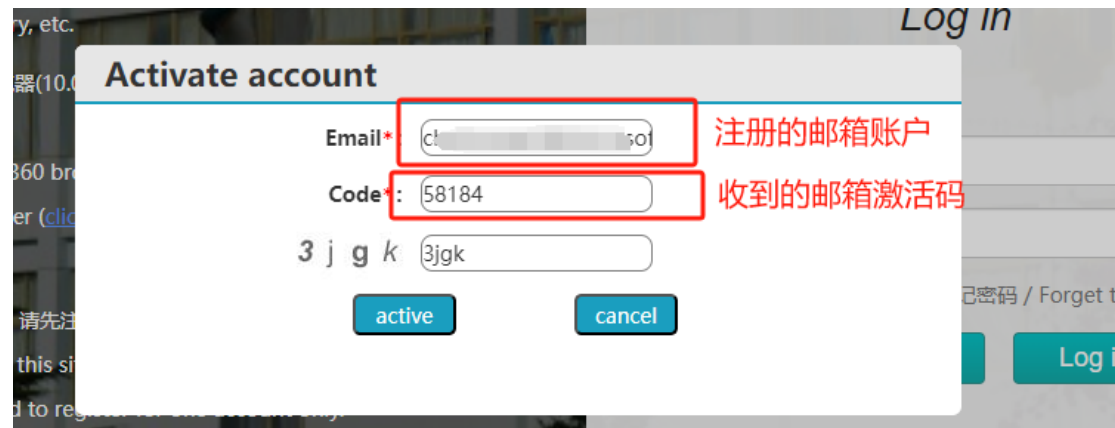
Email

Password

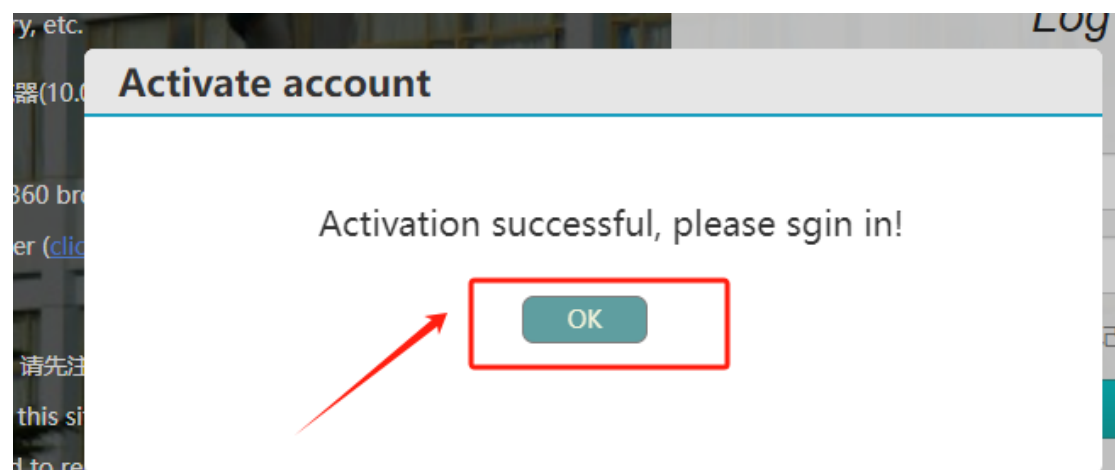
忘记密码 / Forget the password

active account Log in

On the account activation page, enter your registered email account in the "Email" field, the activation code received in your email in the "Code" field, then input the correct verification code. Finally, click the "active" button to activate your account.



The screenshot shows a web form titled "Activate account". It has two input fields: "Email*" and "Code:". The "Email*" field contains a partially visible email address and is highlighted with a red box, with the red text "注册的邮箱账户" (Registered email account) to its right. The "Code:" field contains the number "58184" and is also highlighted with a red box, with the red text "收到的邮箱激活码" (Received email activation code) to its right. Below these fields is a CAPTCHA field showing the characters "3 j g k" and a corresponding input box containing "3jgk". At the bottom of the form are two buttons: "active" and "cancel".



The screenshot shows the same "Activate account" form, but now it displays a success message: "Activation successful, please sgin in!". Below the message is a green "OK" button, which is highlighted with a red box. A red arrow points from the left towards the "OK" button.

After successful activation, you can use the account credentials you registered with to log in.

2.2 Login

Open your browser and enter the following address in the address bar: <https://scamp.lzu.edu.cn/apply> to access the system's login/registration page. Then, click on "登录 Log in".



兰州大学

LANZHOU UNIVERSITY

国际暑期班报名系统

International Summer School Registration System

使用说明:

本系统用于国际学生报名申请、结果查询等。
This system is used for international students submitting applications to the University, information inquiry, etc.
建议在你的电脑上使用360浏览器(10.0以上)([点击下载](#))或谷歌浏览器([点击下载](#))填写在线申请。
It is suggested that you use 360 browser (version 10.0 or above) ([click to download](#)) or Chrome browser ([click to download](#)) to finish online application on your computer.
第一次使用本系统进行报名时, 请先注册。同一电子邮箱只允许注册一次。
If this is your first time using this site, please register first to login in the system.
Each email address is allowed to register for one account only.
地址: 中国甘肃省兰州市天水南路222号
Address: No. 222 South Tianshui Road, Lanzhou 730000, Gansu Province, P.R.China
Phone: 0086-0931-8912076 | Fax: 0086-931-8915330 | Email: scamp@lzu.edu.cn

登录 Log in

注册 Sign up

Log in

ch@...com

邮箱账号

*****

密码

忘记密码 / Forget the password

active account

Log in

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2.3 Forgot Password

If you forget your login password, you can click on the "忘记密码 / Forget the password" button on the login page to retrieve your password.

登录 Log in | 注册 Sign up

Log in

Email

Password

[忘记密码 / Forget the password](#)

[active account](#) [Log in](#)

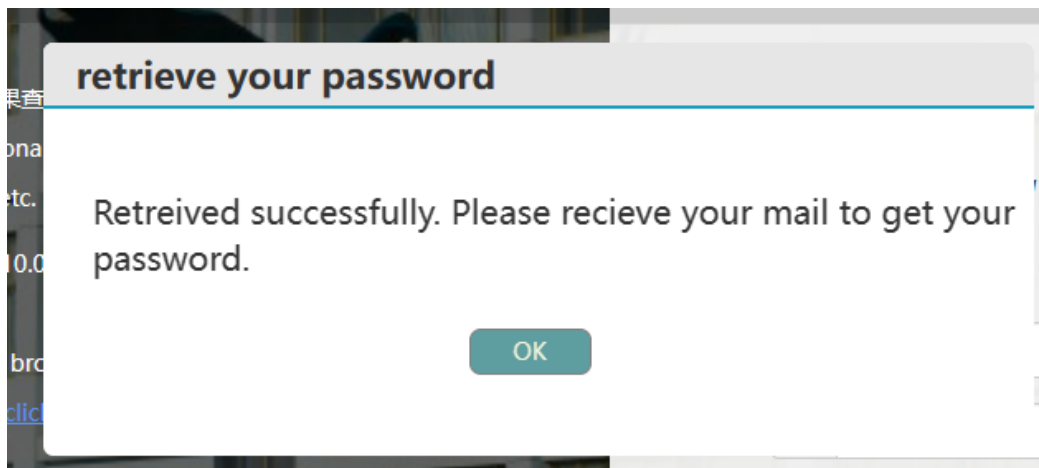
After accurately filling out the information, click on the "submit" button at the bottom left. Upon successful submission, the reset password will be sent to the registered email address.

retrieve your password

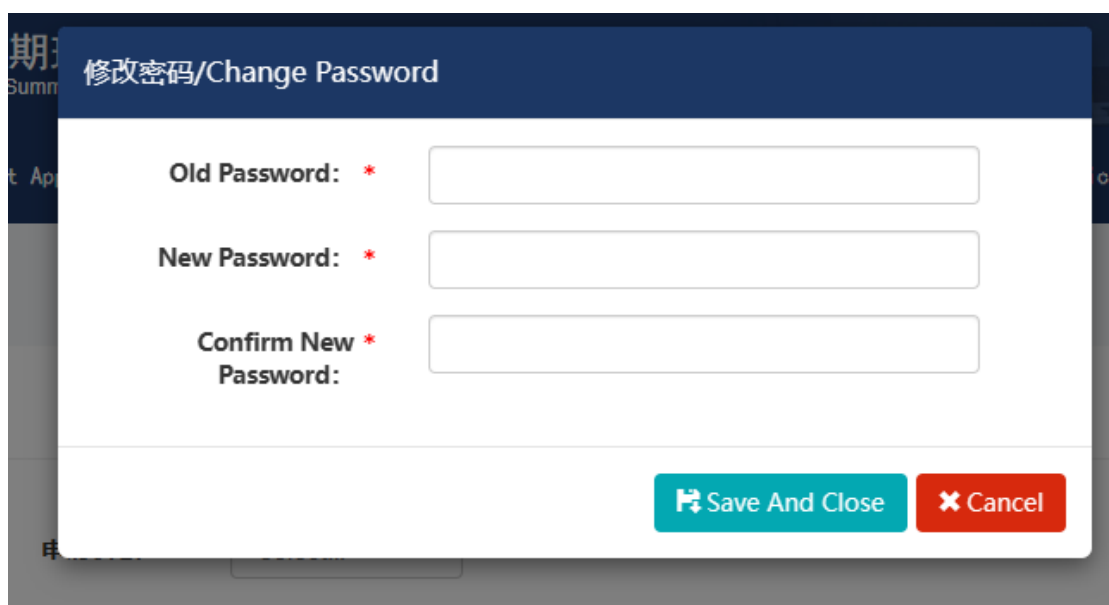
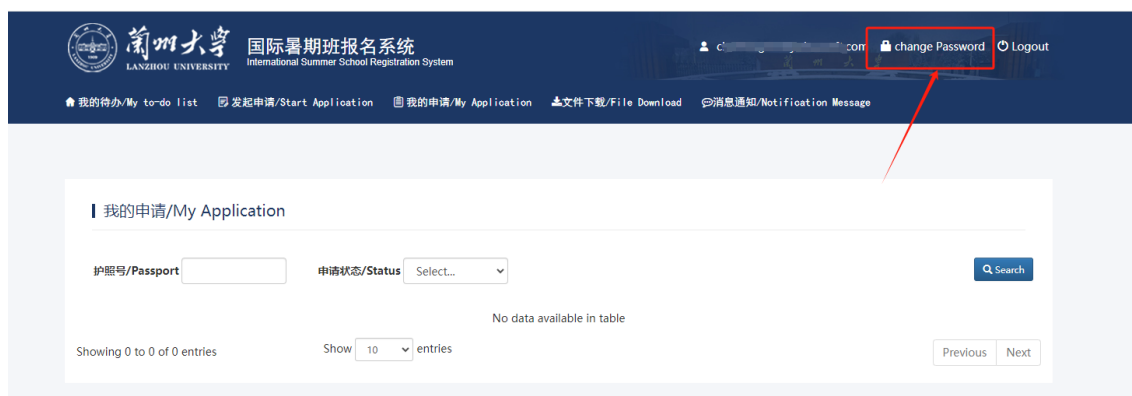
Email* 注册的邮箱账号

6 2 t q

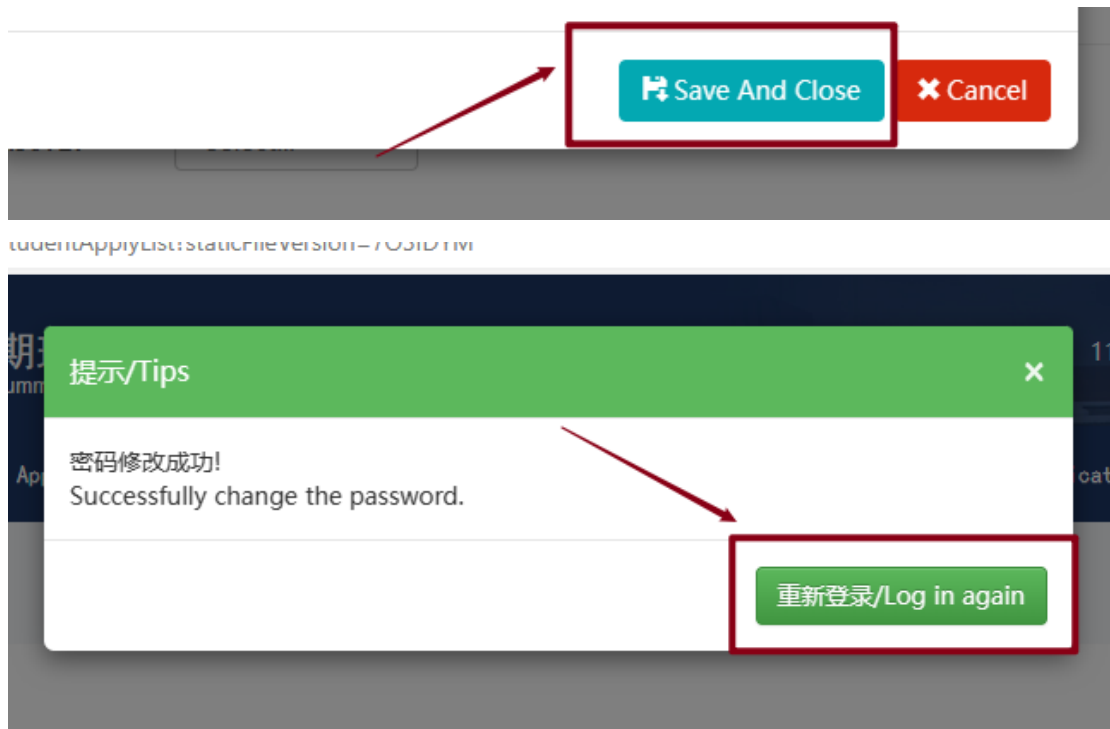
[submit](#) [cancel](#)



After successful login, applicants can change their passwords by clicking on "Change Password."



After completing the password change information, click on the "Save And Close" button to save your changes.

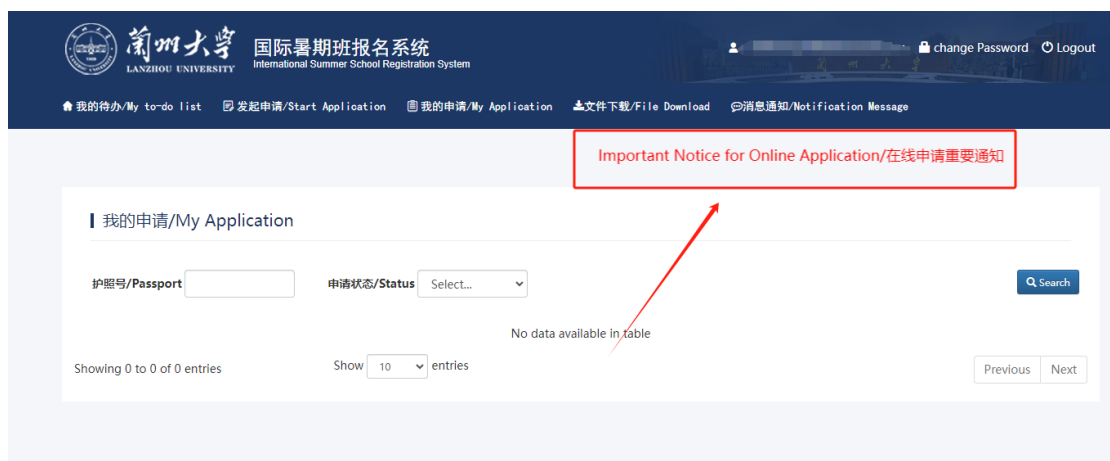


After successfully saving the new password, clicking "重新登录/Log in again" will return you to the login page. You can now log in successfully using the new password.

Chapter 3: System Application

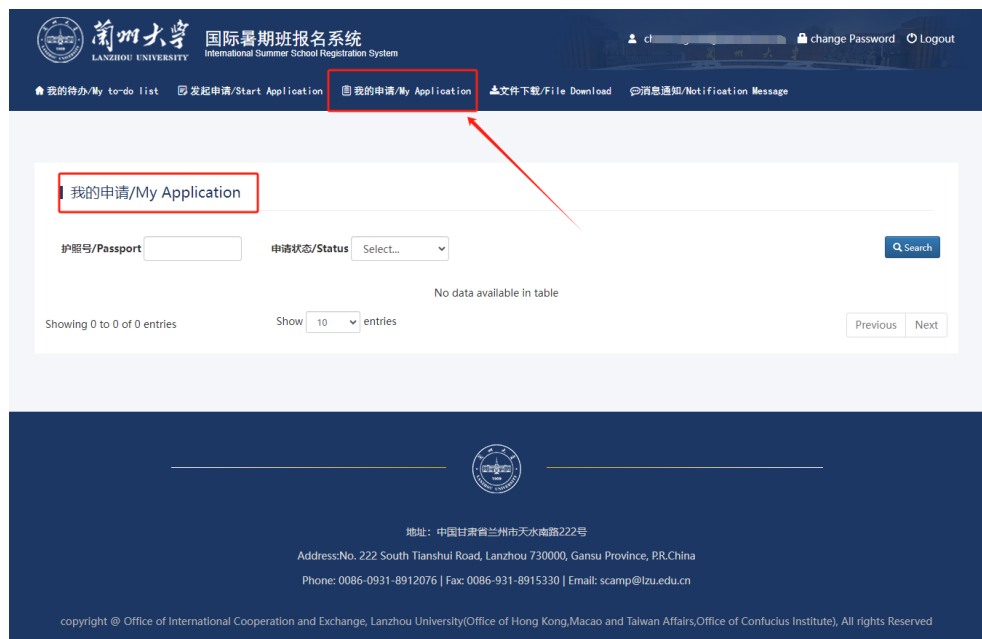
3.1 View Important Notices for Online Application

Click on "Important Notice for Online Application/在线申请重要通知" to view.

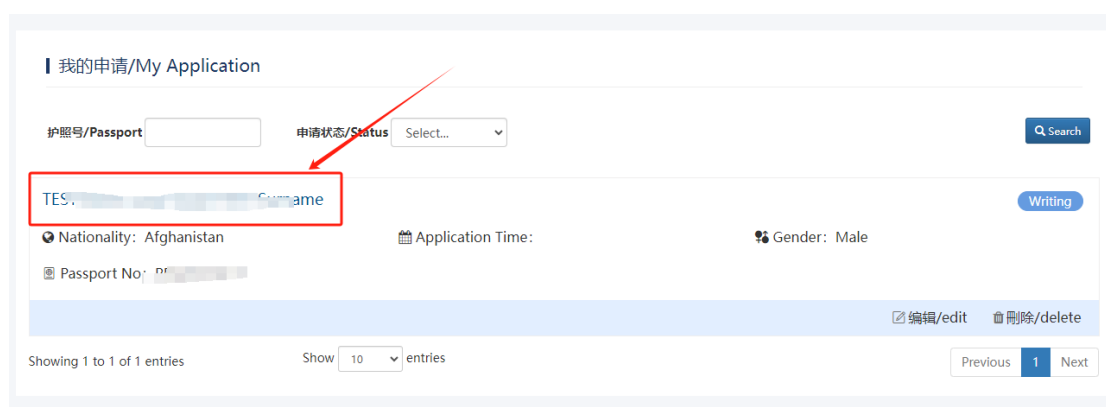


3.2 View My Applications

After successfully logging into the system, you will be directed to the "我的申请/My Application" page by default. Here, you can view your applications and quickly search based on "Passport Number" or "Application Status."



Click on the name to view the details of this application.



1

Submit Application

2

Preliminary Examination of Admission Office

3

Admission

护照姓/Surname on Passport

护照名/Given Name on Passport

护照中间名/Middle Name on Passport

性别/ Gender

Male

国籍/Nationality

宗教信仰/Religion

Catholicism

出生日期/Date of Birth

邮箱/Current Email

备用邮箱/Backup Email

护照号码/Passport No.

护照有效期至/Valid Until

2024-04-06

微信/Wechat

在何地使（领）馆办理来华学习签证/Which Chinese embassy do you apply the study visa

学院/Department

专业/Major

培养层次/Cultivation Level

合作院校/Partner Institution

合作院校所在国家/Partner Institution Country

Afghanistan

汉语能力/Language proficiency

汉语水平/Chinese Proficiency

HSK等级/HSK Level

HSK成绩/HSK Scores

其他语言/Other Language

紧急联系人/Emergency Contact

姓名/name

部门/Department

职位/Position

邮箱/E-mail

联系电话/Telephone

通讯地址/Address

提名人信息/Nomination Info

姓名/Name

单位/Institution

职务/Position

电话/Telephone

邮箱/E-mail

邮寄地址/Mailing Address

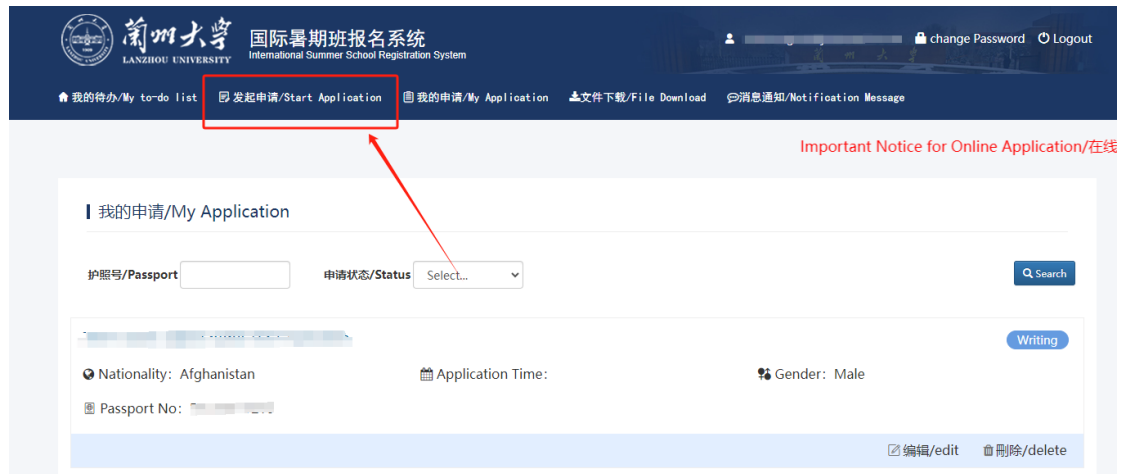
相关附件/Attachments

Genre/type	No.	File Name	Operation
护照复印件 Photocopy of the passport page * 📎 模板示例/Template Example	1		
护照照片 Passport size photos * 📎 模板示例/Template Example	1		

3.3 Initiating an Application

Click on the top menu "发起申请/Start Application". After carefully reading the

applicant's guarantee, click on the "已阅读并开始办理/Read complete and start processing" button to enter the editing page.



申请人保证/I hereby affirm that

1. 申请表中所填写的内容和提供的材料真实无误的。
All the information given in this form is true and correct.
2. 在华期间，遵守中国的法律法规，不从事任何危害中国秩序的、与本人来华学习身份不相符的活动。
During my stay in China, I shall abide by the laws and decrees of the Chinese Government, and will not participate in any activities, which are deemed to the social order in China and inappropriate to the capacity as a scholar or student.
3. 在学期间，遵守学校的校规校纪，全力投入学习和研究工作，尊重学校的教学安排。
During my study in China, I shall observe the rules and regulations of the university, and will concentrate on my studies and researches, and will following the teaching programs made by the university.

已阅读并开始办理/Read complete and start processing

说明：已完成的步骤，可以直接点击步骤图标，跳转到该步骤。/For the completed step, you can directly click the step icon to jump to this step.



个人信息/Personal Information

基础信息/BaseInfo

护照姓/Surname on Passport*	护照名/Given Name on Passport*	护照中间名/Middle Name on Passport*
性别/ Gender*	国籍/Nationality*	宗教信仰/Religion*
出生日期/Date of Birth*	邮箱/Current Email	备用邮箱/Backup Email

1. Click on "保存并下一步/Save And Next" to save the current progress and proceed to the next step.

在何地使（领）馆办理来华学习签证/Which Chinese embassy do you apply the study visa*	学院/Department*	专业/Major*
培养层次/Cultivation Level*	合作院校/Partner Institution*	
合作院校所在国家/Partner Institution Country*		

保存并下一步/Save And Next →

2. Click on "上一步/ Previous" to go back to the previous filling page.

英语能力/English proficiency

英语水平/English Proficiency*	托福/TOEFL*	GMAT成绩/GMAT*
GRE成绩/GRE*	雅思/IELTS*	其他/Others

其他语言/Other Language

其他/Other Language

← 上一步/Previous

保存并下一步/Save And Next →

3. After completing the application information, click on "提交申请 /Submit Application" on the last step.

说明：已完成的步骤，可以直接点击步骤图标，跳转到该步骤。 / For the completed step, you can directly click the step icon to jump to this step.

1

个人信息
Personal information

2

语言能力
Language proficiency

3

重要联系人
Important contacts

4

相关附件
Attachments

上传附件/Upload Attachment

Prompt>Please click on the icon in the form of each attachment category to upload attachments.

Genre/type	No.	File Name	Operation
护照复印件 Photocopy of the passport page * 模板示例/Template Example	1		上传 删除 关闭
护照照片 Passport size photos * 模板示例/Template Example	1		上传 删除 关闭

← 上一步/Previous

提交申请/Submit Application →

提交成功 / Submitted successfully

• 您的申请已提交审核，可点击完成关闭当前页面。
Your application has been submitted for review, you can click the button to close the current page.

• 请注意您的邮件通知。办理进度可在系统内，点击姓名进入申请表详情页面查看。
Please pay attention to your email notification. The progress of application can be viewed in the application details page by clicking name in the system.

完成/Finished

Once submitted, the application can be viewed in "My Application".

我的待办/My to-do list 发起申请/Start Application 我的申请/My Application 文件下载/File Download 消息通知/Notification Message

我的申请/My Application

护照号/Passport

申请状态/Status

Search

Nationality:

Application Time: 2024-03-18 16:32

Gender:

Passport No:

Checking materials

Showing 1 to 1 of 1 entries

Show 10 entries

Previous 1 Next

Clicking on the applicant's name in the application list will take you to the application

details page where you can view the current application processing status.

申请流程/Application Procedure

1 Submit Application 2024-03-18 16:32 2 Preliminary Examination of Admission Office 3 Admission

基础信息/Basic Info

护照姓/Surname on Passport 性别/ Gender 出生日期/Date of Birth

护照名/Given Name on Passport 国籍/Nationality 邮箱/Current Email

护照中间名/Middle Name on Passport 宗教信仰/Religion 备用邮箱/Backup Email

3.4 File Downloads

Click on the "文件下载/File Download" menu at the top to enter the file download page. Only after the application is approved can you download the "Admission Letter" and "Invitation Letter for Short-term Visit to China." Otherwise, downloading is not permitted.

兰州大学 国际暑期班报名系统 LANZHOU UNIVERSITY International Summer School Registration System

我的待办/My to-do list 发起申请/Start Application 我的申请/My Application 文件下载/File Download 消息通知/Notification Message

文件下载/File Download

序号 NO.	文件名 File Name	文件名 (英文) File Name(English)	年份 Year	操作 Operation
1	录取通知书	Admission letter	2024	下载/Download
2	短期来华邀请函	Short-term invitation letter to China	2024	

Showing 1 to 2 of 2 entries Show 10 entries Previous 1 Next

3.5 Notification Messages

Click on the "消息通知/Notification Message" menu at the top to enter the notification message page. Here, you can view received audit messages and reminder

notifications.

LANZHOU UNIVERSITY

International Summer School Registration System

我的待办/My to-do list

发起申请/Start Application

我的申请/My Application

文件下载/File Download

消息通知/Notification Message

Important Notice

我的信箱/Message Box

发送时间	消息内容
2024-03-18 16:41:20	...du.cn咨询。 ...able. If there ...Su.cn

Showing 1 to 1 of 1 entries

Show 10 entries

Previous 1 Next