WELCOME

INTERNATIONAL STUDENTS

STUDENTS WITH QUALIFICATIONS OBTAINED ABROAD
• Italian citizens with foreign qualifications
• EU/E.E.A and Swiss citizens with foreign qualifications
• Non-EU citizens with a Residency Permit in Italy and foreign qualifications
• Non-EU citizens residing abroad who have already submitted the Pre-enrolment Forms to the Italian embassy in their home country

WHAT AND HOW?
• Bachelor’s and single-cycle degree programmes
• Master’s degree programmes

DEGREE PROGRAMMES WITHOUT ADMISSION TEST
Connect to the Alice Portal www.studenti.unipi.it; enter your personal information; select the degree programme; upload a passport-size photo in electronic format, your identity document, your Residency Permit or the Post Office receipt of your Residency Permit Application (for non-EU citizens); follow the instructions.

GO TO WISI HELPDESK “WELCOME INTERNATIONAL STUDENTS” WITH THE FOLLOWING DOCUMENTS:
• A scanned copy of a valid ID card or passport
• The Residency Permit and its scanned copy or the Post Office receipt declaring the application for the Residency Permit (only for non-EU citizens)
• The receipt of the first instalment of university tuition fees or the Post Office receipt of your Residency Permit Application.

FURTHER DOCUMENTS TO HAND OVER:
Bachelor’s and single-cycle degree programmes: the original version of High School Diploma along with the Declaration of Value ( Dichiarazione di Valore ) issued by the Italian diplomatic authorities in your home country, or alternatively, the certification issued by ENIC-NARIC centres (in Italian or English Language); verifying that 12 years of schooling have been already attended. Please include photocopies of all documents.

Master’s degree: the original version of Academic Degree along with the Declaration of Value ( Dichiarazione di Valore ) issued by the Italian diplomatic authorities in your home country, or alternatively, the certification issued by ENIC-NARIC centres (in Italian or English Language), or alternatively, the Diploma Supplement. Please include photocopies of all documents. An official University transcript of Records with a list of all the exams completed abroad and the courses description printed on the University’s official letterhead or validated by a University stamp (legalised and translated into Italian when requested).

DEGREE PROGRAMMES WITH ADMISSION TEST
The list of programmes is available on the University of Pisa website at http://matricolandosi.unipi.it/concorsi/
• Connect to the Matricolandosi website, select the admission test and follow the instructions
• Pay the admission test fee (from €10 to €60 per test) and take the test on the scheduled date
• If you pass the test, hand over the documents listed under “Degree programmes without admission test” to the WISI before the deadline

PLEASE NOTE:
In order to be eligible to take the admission tests for the programmes in Medicine and Surgery, Dentistry, Veterinary Medicine, Architectural-Construction Engineering, and Science of Primary Education you are required to connect to www.universitaly.it and register for the test in accordance with the instructions above

WHERE AND WHEN

Where...
To ask for information
• At the WISI “Welcome International Students” Helpdesk at MATRICOLANDOSI centre Pisa - via Buonarroti, 4, building ‘E’ (first floor)
• Local Student’s Offices in Carrara, Cecina, Livorno, Lucca, Massa, Pontedera e Sarzana with internet services
• Information centre in Viareggio
• Call centre: 800018600

When...
Enrolment must be completed with the payment of the MAV (€ 356.00) by the 30th of September 2019 or:
• By the 31st of October 2019, with a late payment penalty fee of € 50.00;
• By the 1st of December 2019, with a late payment fee of € 100.00;
• By the 31st of December 2019, with a late payment fee of € 150.00.

In the case of a DSU scholarship application, you must still complete the degree programme selection on the Alice portal by the 30th of September 2019 in order to avoid paying the penalty fee.

After the 31st of December 2019, enrolment will be no longer possible.

EVALUATION TEST
If interested in a Degree programme without admission test, you are required to take an evaluation test prior to enrolment. The outcome of the test will not affect the access to the programme, but it may determine an additional courses assignment.

ITALIAN LANGUAGE TEST
If you are a non-EU citizen residing abroad that has applied for pre-enrolment at the University of Pisa at the Italian diplomatic authorities in your home country, you must take a mandatory Italian language test on the 2nd of September 2019.

EXEMPTION FROM THE ITALIAN LANGUAGE TEST IS PROVIDED:
• In case of a B2 level Italian language certificate, or higher, issued by the University for Foreigners of Perugia and Siena, from the Roma Tre University or by the Dante Alighieri Society.
A certification issued abroad under an agreement with the Italian Cultural Institutes of the residing country is also accepted.
• If you enrol on a degree programme held in English.
UNIVERSITY TUITION FEES
For the academic year 2019/2020, the total amount of university tuition fees is €2,436.00 including the regional tax and a revenue stamp. The tuition fee is provided in four instalments:

<table>
<thead>
<tr>
<th>Instalment</th>
<th>Amount</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>€356.00</td>
<td>30/09/2019</td>
</tr>
<tr>
<td>Second</td>
<td>€699.00</td>
<td>16/03/2020</td>
</tr>
<tr>
<td>Third</td>
<td>€699.00</td>
<td>15/05/2020</td>
</tr>
<tr>
<td>Fourth</td>
<td>€698.00</td>
<td>15/07/2020</td>
</tr>
</tbody>
</table>

IMPORTANT: if not applying for a scholarship, the first instalment of €356.00 is due before the 30th of September 2019. Any reductions on income or merit basis will be applied to the forthcoming instalments.

TUITION FEES REDUCTION
On a financial basis for students with an income in Italy
Application for tuition fees reduction on financial basis can be claimed:

- After having enrolled;
- After obtaining from a CAF (Centre for Financial services) the family ISEE statement valid for DSU scholarship application;
- After inserting the ISEE information into the reserved area on the Alice Portal www.studenti.unipi.it

On a financial basis for non-EU students with an income abroad
Non-EU students (Annex 2 of Tuition Fees Regulation a.y. 2019-20) are required to pay only the first instalment of €356.00, except when having a merit reduction. Non-EU students (Annex 3 of Tuition Fees Regulation a.y. 2019-20) can benefit from a standard reduction according to art. 1.2.4 of that Regulation in relation to their home country. In both cases, the reduction will be applied automatically as it is for the merit reduction.

On a financial basis for EU students with an income abroad
For EU students residing in EU countries Italy included, economically not self-sufficient (art 8 DPCM 159/2013) and with the family of origin not residing in Italy, the CAF will not be able to release the family ISEE statement without the possibility to collect online the family information, from the INPS and the Revenue Agency data banks. For this reason, the University of Pisa has agreed to release an equalised family ISEE statement with some CAF offices so that these students can ask for tuition fee reduction.

"Carta Unica Regionale dello Studente"
This magnetic card allows students of any university in Tuscany, the access to all the DSU services, regardless of which university they are enrolled at.

The card, with a magnetic strip and functioning as a smart card, can be used to access all the university services, including not only the canteens run by Ardsu Toscana at various universities but also its use as an "electronic wallet".

All enrolled students will obtain a "Carta dello Studente" along with the university booklet.

Dedicated WIS! «Welcome international Students!» Helpdesk
MATRICOLANDOSI Centre
Pisa - via Buonarroti, 4 - Edificio E
from the 25th of July to the 6th of August 2019 hours 9.00 - 12.00
from 26th of August to the 18th of October 2019 hours 9.00 - 12.00
International Office, Pisa, Lungarno Pacinotti, 44
from the 21st of October to the 31st of December 2019
Appointments only
To book, email international@unipi.it