INFORMATION FOR INTERNATIONAL STUDENTS

RESIDENCY PERMIT

- For non-EU citizens staying in Italy for longer than 3 months and/or those with a type “D” visa, you must apply for a residency permit (permesso di soggiorno) within 8 working days of your arrival in Italy.
- If you stay less than 3 months and/or if you have a type ‘C’ visa, you do not need this authorisation.
- For more information, please visit www.unipi.it/index.php/english and click on the link “Visa and Residency Permit”.
- For EU citizens remaining in Italy for longer than 3 months, you must register at the Vital Records Office (ufficio anagrafe) of the town where you live.
- For more information, please visit www.unipi.it/index.php/english and click on the link “Visa and Residency Permit”.

HEALTH INSURANCE

EU CITIZENS
You have the right to health insurance if you have the European Health Insurance Card (EHIC) or if you are enrolled in the Italian National Health Service (SSN).

By presenting the EHIC, you can go to any doctor and receive free medical assistance when you need it.

For the list of doctors and their availability, consult the webpage www.usl5.toscana.it and click on “Ricerca medici”.

If you’re staying in Italy for longer than 3 months, ask the Health Service of your country to issue a certificate S1 which you must present to the USL 5 Toscana, Via Garibaldi 198. You can then freely enrol in the Italian National Health Service and choose your own doctor. Registration with the Italian Health Service also facilitates the registration to the Vital Records office (Ufficio Anagrafe) at the Town Hall of Pisa.

NON-EU CITIZENS
Health insurance for the use of health services and hospital visits is necessary in order to obtain an entry visa in Italy, as well as the residency permit.

You can apply for voluntary enrolment in the Italian National Health Service at the health centre at Via Garibaldi, 198 Pisa.

The cost for enrolment for this year is €149.77. Payment must be carried out by postal order (available in any post office) to the account 289504 addressed to “Regione Toscana” (the Region of Tuscany), with the reason for payment “Contributo SSN 2016 Studente straniero”.

The receipt of payment allows you to go to a health centre (we suggest the one closest to your accommodation) to choose your doctor and get the health card, valid in all of Europe. Then you will have access to all the services with either no charge or with ticket payment.

For more information, go to www.unipi.it/index.php/english and click on the link “Welcome and support”.

IN CASE OF EMERGENCY OR IF YOU NEED AN AMBULANCE CALL 118 (FOR FREE) OR 050 992300

Ospedale di Cisanello, via Paradisa, 2
tel. 050 992111 and 050 993111.
In this hospital you will find an emergency room.

In case of emergencies which may take place during public holidays and at night, basic medical assistance is provided by the “Guardia medica”. Their opening hours are 8pm to 8am from Monday to Friday and between 10am Saturday and 8am Monday, or on the day following a public holiday. The “Guardia medica” is on via Garibaldi, 198 Pisa, tel. 050 959866.

TAX CODE

To enrol at the university, open a bank account, work, sign up to the National Health Service and benefit from medical assistance, you have to apply for a tax code.

You will then receive a magnetic card that holds your unique tax code, composed of letters and numbers.

Information and contacts:

ITALIAN TAX AUTHORITY
(Agenzia delle Entrate)

Provincial management of Pisa,
Via Matteucci 34, Galleria G.B. Gerace, 7/15, Pisa.
email: dp.pisa.uptisa@agenziaentrate.it

OPENING HOURS TO THE PUBLIC:
Monday through Friday: 8:30am – 12:30pm
Tuesday and Thursday: 2:20pm – 4:45pm

ACCOMMODATION

International students enrolled in a Bachelor’s or Master’s degree programme at the University of Pisa can apply for accommodation from the DSU (Regional Right to Study Programme). There are 1500 places available mainly for low-income students. In general, students find an apartment to share with fellow Italian or foreign students, by consulting the announcements put up on the bulletin boards in every University Department or by visiting the website www.housinganywhere.com

For suggestions about private accommodation, please visit www.unipi.it/accommodation

DINING HALLS

The region of Tuscany offers those enrolled at the University of Pisa a cost-effective catering service. In the city there are five dining halls which provide meals (lunch and dinner) every day of the week. Students can choose between three types of meals: full (first course, second course, dessert and drink); light; take-away. All meals cost 4.50€ or less. To gain access to the dining halls, you have to show your “Carta piú” card, which is given to you once you enrol at the University.

To pay for meals, you can add money to your card at the machines located in each dining hall or visit: www.dsu.toscana.it

PART-TIME WORK

EU citizens: you are allowed to work in Italy with the same rights as Italian citizens in terms of national insurance and benefits.

Non-EU citizens: if you are in Italy with a residency permit for study reasons, you can work (as an employee only) for a maximum of 20 hours per week (1040 hours per year).

BANK ACCOUNT

Opening a bank account is difficult and expensive; we suggest that you check whether your home bank has a branch in Italy or if it has an agreement with an Italian bank that may have a branch in Pisa. Otherwise you have to:

- Bring your passport (or identity card if you’re an EU citizen)
- Get an Italian tax code (codice fiscaly)
- Have taken up residence in Pisa and registered at the Vital Records office (Ufficio Anagrafe) at the Town Hall of Pisa
- Bring your certificate of registration at the University of Pisa
Welcome Office 2017/2018

WIS! WELCOME INTERNATIONAL STUDENTS!

UNIPI’s Enrollment office
at via Buonarroti n. 4, building ‘E’, room PS1-Pisa
relazioni.internazionali@adm.unipi.it

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at via Buonarroti n. 4, building ‘E’, room PS1-Pisa
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WELCOME OFFICE

WHO TO SPEAK TO
The Welcome Office is open to all international visitors who are staying at the University of Pisa to study, research or visit.

SERVICES OFFERED
• Assistance with visas for studying, scientific research, family reasons
• Information about accommodation
• Student orientation
• Information about the residency permit, health insurance coverage and the Italian tax code
• Orientation regarding procedure and documents necessary for enrolment.

LANGUAGES SPOKEN
Italian, English, French, Portuguese, Spanish, Arabic, Hebrew, Chinese

OPENING HOURS
Lungarno Pacinotti, 44
Monday through Friday, 11am-1pm.

For Chinese students:
Please make an appointment by sending an email to: nihao@unipi.it.

Information about
Visas and residency permits
health insurance, tax code,
accommodation, dining halls
part-time work, opening a bank account,
procedure and documents for enrolment