

## WHO

- E.U./E.E.A. and Swiss citizens
- Non-E.U. citizens with a Residency Permit in Italy
- Non-E.U. citizens residing abroad who have already submitted the Pre-enrolment Forms to the Italian Embassy in their own country

## WHAT &amp; HOW

- 1st level degree programme (Bachelor's degree)
- 2nd level degree programme (Master's degree)
- Single-cycle degree programme (Bachelor's + Master's degree)

## DEGREE PROGRAMMES WITHOUT AN ADMISSION EXAM

Steps to follow:

Connect to the Alice Portal [www.studenti.unipi.it](http://www.studenti.unipi.it)

Register your personal details and select your degree programme, following the instructions.

Bring the following documents to the Welcome International Students! (WIS!) Enrolment office:

- Photocopy of your passport (or identification card if you are an E.U. citizen)
  - Residency Permit or copy of the Post Office receipt which declares that you have already applied for it (only for non-EU citizens)
  - Receipt of having paid for the first installment of university fees (423 euros) or receipt of having requested a DSU scholarship
- For more information, please visit: [www.dsu.toscana.it](http://www.dsu.toscana.it)

**Besides these documents, you must also bring for the Bachelor's degree:**

- The original version of your high school diploma with its declaration of value (\*) –and photocopy- as proof that you attended 12 years of school education

**for the Master's degree:**

- The original version of your academic diploma with its declaration of value (\*) –and photocopy- as proof that you attended 12 years of school education
- The original version of your university transcript listing all the courses you took and its official translation into Italian.

If you are an Italian, EU or foreign citizen who legally resides in Italy and has a foreign HS diploma, you may substitute the Declaration of Value with a certificate from an ENIC-NARIC centre.

PLEASE note that in order to enrol in a Master's degree programme or to request recognition of some of your previous courses, the academic committee of the selected programme may additionally ask you for the course descriptions. For more information, please visit: <http://matricolandosi.unipi.it/en/>  
(\*) These must be issued by the Italian diplomatic authorities of your country.

## DEGREE PROGRAMMES WITH AN ADMISSION EXAM

(You can find a list of programmes at [matricolandosi.unipi.it/en/](http://matricolandosi.unipi.it/en/))

- Connect to the Alice Portal, register your personal details and select the admission exams you would like to take
- Connect to the Matricolandosi website, select the admission exams you would like to take and follow the instructions
- Pay the admission exam fee (€40-60 per exam)
- Take the exam on scheduled date If you pass the exam, bring the documents mentioned under "Degree programmes without an admission exam" to the WIS!

Please note: in order to be eligible to take the admission exams for the programmes in Medicine and Surgery, Dentistry, Veterinary Medicine and Architectural-Construction Engineering you will have to connect to [www.universitaly.it](http://www.universitaly.it) and register for the exam prior to following the instructions listed above.

## WHERE &amp; WHEN

**WIS! "Welcome International Students" Enrolment office**

**via Buonarroti, 4 (building 'E', room PS1), Pisa**

27th July – 4th August:

from 9am-12pm, Monday through Friday

23rd August – 6th October:

9am-12pm, Monday through Friday

**CLOSED FROM 7th -22th AUGUST, 2017**

**International Office, Lungarno Pacinotti, 44 Pisa:**

11th October, 2017 – 29th December, 2017:

by appointment only.

In order to schedule an appointment, please send an e-mail to: [relazioni.internazionali@adm.unipi.it](mailto:relazioni.internazionali@adm.unipi.it)

You may enrol only until 29th December 2017. We suggest that you to pay the MAV (tuition fees) by 2nd October. After this time, there will be a late payment penalty fee.

## EVALUATION TEST

If you are a student interested in pursuing a Degree programme without an admission exam, you are required to take an evaluation test prior to enrolment.

The outcome will not affect your access to the programme, however, it may determine the need to take additional courses.

## ITALIAN LANGUAGE TEST

If you are a non-EU citizen who resides in a non-EU country and have presented a pre-enrolment request to the University through the Italian diplomatic authorities responsible for the area in which you live, you must take a mandatory Italian language test on 1st Sept. 2017.

**You are exempt from this test only if:**

- You already have an Italian language certificate of a B2 level, or higher, issued by the University for Foreigners of Perugia and Siena, from the Roma Tre University or by the Dante Alighieri Society. It may also be a certificate issued abroad under an agreement with the Italian Cultural Institutes of the country in which you reside;
- You enrol in a degree programme taught in English or in the International Programme in Humanities (IPH).



**WIS!** WELCOME INTERNATIONAL STUDENTS!

**UNIFI's Enrolment office**  
at via Buonarroti n. 4, building 'E', room PS1 Pisa  
relazioni.internazionali@adm.unipi.it

## WELCOME OFFICE

### WHO TO SPEAK TO

The Welcome Office is open to all international visitors who are staying at the University of Pisa to study, research or visit.

### SERVICES OFFERED

Information about:

- Assistance with visas for studying, scientific research, family reasons
- Information about accommodation
- Orientation about the services available at the University of Pisa
- Residency permit, health insurance coverage, Italian tax code, other practical matters

### LANGUAGES SPOKEN

Italian, English, French, Portuguese,  
Spanish, Arabic, Hebrew, Chinese.

### OPENING HOURS

Lungarno Pacinotti, 44, Pisa  
Monday through Friday, 11am-1pm.

For Chinese students:

Please make an appointment by sending an email to:  
[nihao@unipi.it](mailto:nihao@unipi.it)

For more information, please visit:  
[www.unipi.it/index.php/english](http://www.unipi.it/index.php/english)



**international office**  
UNIVERSITÀ DI PISA

[www.unipi.it](http://www.unipi.it)  
[international@unipi.it](mailto:international@unipi.it)



UNIVERSITÀ DI PISA

**Welcome International Students!**

**WIS! '17**

**2017/2018**

**How?  
Where?  
When?**

**Enrolment  
at University of Pisa**