CALL FOR THE ALLOCATION OF NO. 40 MOBILITY GRANTS FOR THE DEVELOPMENT OF FINAL THESIS ABROAD

YEAR 2021

**Art. 1**

**General Conditions**

The University of Pisa announces a call for the allocation of no. 40 mobility grants (the financial gross amount of each grant is € 2000) for students wishing to develop part of their thesis abroad, for at least two consecutive months, in Eu, supranational or international institutions, organizations, companies, located abroad, providing an relevant scientific and cultural level.

**Art. 2**

**Admission** **Requirements**

In order to apply, students must be enrolled (as standard or "fuori corso”) in Master's degree or single-cycle degree programmes for the academic year 2020/21,

By the call’s deadline, candidates must have achieved a minimum of:

60 CFU for the Master's degree programmes,

240 CFU for the five-year single-cycle degree programmes,

300 CFU for the six-year single-cycle degree programmes.

Students are also required to:

a) having regularly complied with the tuition fees and regional taxes payment;

b) to have a topic assignment by the supervisor for the thesis project, according to the Educational Activity Regulations of the student's study programme;

c) to have the declaration of the thesis supervisor (drawn up in electronic format, printed on headed paper, signed and stamped by the supervisor) certifying, under his/her own responsibility, what follows:

1) the requirement for spending a period abroad, on the basis of the thesis objectives, at one of the institutions/companies stated in article 1 of this call;

2) the planned period of stay abroad and the work program that the student must carry out in a minimum duration of two consecutive months;

3) the data of the institution, body or company (complete references, address, phone no., fax no., Etc.) where the student is going to stay, with a relevant description of nature and features to verify their scientific and cultural level;

4) the name, qualification and references of the tutor (full address, phone no., Fax no, E-mail, etc.) who will coach the student during the work at the foreign premises;

Candidates are also required to submit the Learning Agreement of the thesis work to be carried out abroad, as filled in the "Before the mobility" section and signed by all the relevant stakeholders (for the University of Pisa: the relevant department coordinator CAI – Coordinatori di Area per l’Internazionalizzazione - shall sign it).

The period of study abroad must start after the call deadline and comply with the applicable provisions on COVID-19 epidemiological emergency at time of departure.

The final degree exam must be taken within the fifteenth month from the date of publication of the final overall ranking list or in any case no later than the first duly exam session after the fifteenth month expiry.

**Art. 3**

**Application**

The application form (the revenue stamp is not required, pursuant to Article 11 of the Table annexed to Presidential Decree D.P.R. no. 642/72), has to be drawn up on the form annexed to this call and submitted along with the thesis supervisor declaration, including all the data required by art. 2, letter C, the Learning Agreement filled in the "Before the mobility" section and signed by all the relevant stakeholders (for the University of Pisa: the relevant department coordinator CAI – Coordinatori di Area per l’Internazionalizzazione - shall sign it), as well as a copy of a valid ID, under penalty of exclusion from the call.

The application with the relevant documents, in original, must be mailed to:

International relationships office

International Cooperation Unit

"Application for foreign thesis contribution"

Lungarno Pacinotti 44

56126 PISA

or e-mailed to cooperations@unipi.it as follows: the application form must be signed in original, scanned and e-mailed, in pdf format, together with the other relevant documents (for all documents requiring a signature, please follow the same procedure used for the application form) and a copy of a valid ID

 by the mandatory deadline of:

21 May 2021

**E-mailed applications shall be forwarded within 12 am of the same day.**

**The stamp provided by the inbound protocol of the University of Pisa shall determine the date of application receipt.**

**Art. 4**

**Ranking list Criteria**

The ranking list criteria for the candidates, meeting the admission requirements referred to in art. 2, are:

- all students enrolled in the same degree programme and included in the same cohort are assigned a score based on the sum of the products of the credits for the marks obtained in the exams passed in the period 11 August 2019 - 10 August 2020. The mark 30 cum laude is scored 31. For students enrolled in the first year of Master's degree programmes, the score is assigned according to the BA final degree grade. The 110 cum laude is considered 111. The relevant programme is the one where the student was enrolled on 31 December 2020. The relevant exams are those regularly registered in the student's Transcript of records by 31 December 2020. The assigned scores are calculated in thousandths, setting the highest one equal to one thousand.

The ranking is then formulated by ordering the values, ​​relating to the call participants fulfilling the relevant requirements, in decreasing order of the score in thousandths; in the ranking, standard students will precede non-standard students.

In the event of equal score, the economic and family conditions will prevail, in compliance with the regulations on university tuition fees. For the ranking definition, the request for fees reduction submitted by 31January 2021 shall be considered. In the event of further equality, the youngest candidate will prevail. As a priority the benefit is assigned to eligible students who are not benefitting from Tuscan Regional Agency for the Right to Education – DSU grants nor student loans.

The 40 grants are assigned as follows:

a) reserving a grant for each Department (out of a total amount of 20) to be assigned according to the ranking list, drawn up as indicated above, to be allocated to the first student in the ranking enrolled in a study programme pertaining to the relevant department and the remaining 20 by scrolling through the aforementioned ranking list,

b) In the event a Department is not included within the overall ranking, the unassigned grant will be added to the remaining 20 grants that will be allocated according to the normal ranking scroll

**Art. 5**

**Grant Allocation: terms and procedures - Return of grants**

Successful candidates will be promptly notified of the mobility grant allocation by e-mail, if possible, or by registered letter with return receipt.

Within 15 days from the written notification, the successful candidates must declare their acceptance, under penalty of forfeiture.

The grant shall be allocated as follows:

• 80% after the ranking list publication and the submission of the relevant grant acceptance, subject to the accounting provisions of the University of Pisa.

• the remaining 20% ​​after passing the final exam (to be notified by e-mail to cooperations@unipi.it with a signed and dated declaration, as well as a valid ID in pdf format), provided that it is notified within the set deadline and in any case after the relevant Departments have transmitted to the International Cooperation Unit the resolutions approving the thesis work carried out abroad with the relevant validation of the credits acquired abroad.

The grants will be subject to the applicable system of taxation.

 Within 15 days from returning to Italy, the grant holders shall submit the Learning Agreement completed in the "After the mobility" section and signed by all the relevant stakeholders (for the University of Pisa: the relevant department coordinator CAI – Coordinatori di Area per l’Internazionalizzazione - shall sign it), as well as a short report on headed paper, signed and approved by the thesis supervisor. This report shall be completed by a declaration on headed paper signed by the tutor assigned abroad, declaring the period of stay (from… to…) and the work carried out to develop the final thesis. The department shall verify the accuracy of the aforementioned documents and then send to the International Cooperation Unit a copy of the resolution, along with a copy of the report, the tutor's declaration and the Learning Agreement completed in the "After the mobility" section and signed by all the relevant stakeholders (for the University of Pisa: the relevant department coordinator CAI – Coordinatori di Area per l’Internazionalizzazione - shall sign it).

The grant holder shall have to return the amount corresponding to the first installment and shall not receive the second installment in the following cases:

1. failure to submit the declaration of the Tutor assigned abroad;

2. failed report approval by the thesis supervisor;

3. failure to present the Learning Agreement completed in the “After the mobility” section and signed by all the relevant stakeholders (for the University of Pisa: the relevant department coordinator CAI – Coordinatori di Area per l’Internazionalizzazione - shall sign it);

4. failure to pass the final exam within the deadline set out in art. 2 of this call

**Art. 6**

**Incompatibility**

The mobility grants allocated are incompatible:

♣ with benefits provided for the same purposes, with or without call, by public or private entities;

♣ in addition to the "Erasmus + Programme" mobility grants allocated by the University of Pisa,

 The grants are compatible (provided that the periods must be consecutive and not coincident):

♣ with scholarships allocated by the Tuscan Regional Agency for the Right to Education;

♣ with scholarships (as for Rectoral Decree no. 12012 of 29 September 2011 and subsequent amendments) and graduation bonus allocated by the University of Pisa (as for Rectoral Degree 14 December 2006 no. 01/21363);

♣ with any international mobility grant issued by the University of Pisa, financed by any fund solution.

**Art. 7**

**Ranking Approval**

The ranking list of successful candidates is approved by Rectoral Decree, and will be available on the University Official Journal and on the university website: https://www.unipi.it/index.php/studiare-all-estero/item/1285-tesi- degree-abroad.

**Art. 8**

**Eligible candidates**

In the event of successful candidate’s waiver, the final ranking will be scrolled, subject to the compliance with the deadline set in art. 2 and the minimum period of stay abroad.

In the event the eligible candidates developed the final thesis abroad and have already graduated by the date of takeover, they will benefit from the contribution of Euro 2000.00 in a single instalment, provided that they meet all requirements set out in art. 5 and have the registration of the thesis CFU as obtained abroad,

**Art. 9**

**Publication**

This call is published on the University Official Journal and on the university website https://www.unipi.it/index.php/studiare-all-estero/item/1285-tesi-di-laurea-allestero.

N.B: COMPLETE IN CAPITALS

This application does not require a revenue stamp, pursuant to Article 11 of the Table annexed to Presidential Decree D. P. R. no. 642/72.

 TO THE RECTOR

 OF THE UNIVERSITY OF PISA

University Id. …………………………………….

The undersigned ......... ...................................... ......... . ……… ... ……… ..... born in .......... ………… ................. ... …… ............ ……. (………), on ………… ........ …… ...... and residing in ... ……………………………….…………….………………… (………) address ................. .........… ... ……… ..… ....... n. ……. Zip code ............. ... .. Phone no... .............. ...................... Mobile no. ........... ……………………………….… . E-mail: ………. …………. …… .. ……. ………………………………

enrolled in …………………………………. ……. year □ in progress/standard / □ fuori corso, of the degree programme in ................ .............................. ............... ... ...... .......................... ………………. ……………………………………… for the a.y. ………………………. …………

applies

to the call for no. 40 mobility grants for final thesis abroad at ........ ... .......................... .............. …… ....... …………… ........ …………… ......... ................ ……………………………………………………… .. for a period of stay abroad from …… ………..………………..…...…….…….. to ….……..…………………..…………..………… ...

FOR THIS PURPOSE, DECLARES UNDER his/her OWN RESPONSIBILITY:

• to comply with the tuition fees and regional taxes payment for the academic year 2020/21;

Provided that the final degree exam must be taken within the fifteenth month from the publication date of the final overall ranking list or still no later than the first duly exam session after the fifteenth month expiry

• to acknowledge the incompatibilities set out in art. 6 of the call;

FURTHERMORE, AS FOR the relevant REQUIREMENTS, DECLARES:

(tick the relevant box):

* To have obtained at least 60 CFU the Master's degree programme,
* To have obtained at least 240 CFU for the five-year single-cycle degree programme,
* To have obtained at least 300 CFU for the six-year single-cycle degree programme.

The undersigned annexes to this application:

1. The "declaration of the thesis supervisor" referred to in Article 2, paragraph 1, letter c of the call;

2. The Learning Agreement completed in the "Before the mobility" section and signed by all the relevant stakeholders (for the University of Pisa: the relevant department coordinator CAI – Coordinatori di Area per l’Internazionalizzazione - shall sign it)

3. a copy of valid ID

Place and date ...... ……… .......... …… ............. SIGNATURE ……………… .. ………. ………………………

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information. It cannot be legally used in the event of a dispute or a claim arising from the
interpretation of this translation and concerning the contents, a possible uncertainty, contradiction, or
discrepancy. Should this occur, the Italian version of the call should prevail as the only valid. For full
Italian text see: **AGGIUNGERE LINK**