



Erasmus Charter for Higher Education 2014-2020

Application Form Call: 2014

Note: The data of this application form will be used by the European Commission/ Executive Agency EACEA and National Agencies for evaluation and monitoring

Program	The 2014-2020 EU programme for education, training, youth and sport proposed by the European Commission on 23 November 2011 (hereafter the Programme)*
Action	Erasmus Charter for Higher Education
Call	2014
Deadline for Submission (dd-mm-yyyy)	15/05/2013 12:00 midday Brussels time.
Application language	EN
Correspondence Language	EN

28682-LA-1-2014-1-IT-E4AKA1-ECHE-1

Applicant's previous EUC number (if applicable):

28682-IC-1-2007-1-IT-ERASMUS-EUC-1

Erasmus Policy Statement (Overall Strategy) section D of this application form - original language (official EU languages): EN

If the original language is not English, French or German, the Erasmus Policy Statement (EPS) should also be provided in one of those three languages.

Erasmus Policy Statement translation language (if applicable): -

Acknowledgement of receipt

After submission, applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to check successful receipt of their Erasmus Charter for Higher Education (ECHE) application. If by the second week after the deadline, the application has not been listed on the website, the applicant should contact the EACEA (e-mail: EACEA-ECHE@ec.europa.eu).

* COM(2011) 788 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0788:FIN:EN:PDF>)

Applicant Organisation

A.1. Applicant Organisation

PIC, if available. Cf. Application manual	999862712
Full legal name (official name in latin characters)	UNIVERSITÀ DI PISA
Full legal name (English name)	UNIVERSITY OF PISA
Acronym	UNIFI
Erasmus code (e.g. F PARIS33) - if available	I PISA01
Address (N°, street, avenue, etc.)	Lungarno Pacinotti 43/44
Country	Italia
Region	TOSCANA
Post code	56126
City	PISA
Website	http://www.unifi.it

A.2. Legal Representative

Title	PROF.
Gender	Male
First Name	MASSIMO
Family Name	AUGELLO
Position	RECTOR
E-mail	RELAZIONI.INTERNAZIONALI@ADM.UNIFI.IT
Telephone (including country / area codes)	+39 050 2212175
Address (n°, street, avenue, etc)	Lungarno Pacinotti 43/44
Country	IT, Italia
Post code	56126
City	PISA

A.3. Coordinator

Title	Prof.
Gender	Female
First Name	ALESSANDRA

Family Name	GUIDI
Department	RECTORATE
Position	VICE-RECTOR FOR THE INTERNATIONALISATION
E-mail	A.GUIDI@UNIFI.IT
Telephone (including country / area codes)	+39 050 2212532
Address (n°, street, avenue, etc)	Lungarno Pacinotti, 43/44
Country	IT, Italia
Post code	56126
City	PISA

The purpose of these statistics is to put into context the actions and strategies the institution is asked to present in the following sections.

For the academic year 2012-2013:

Total number of students enrolled in all degree programmes offered by your institution (data from official HEI register)

Short cycle:	0.0
1st Cycle:	31022.0
2nd Cycle:	20438.0
3rd Cycle:	2117.0

Number of staff (Equivalent full-time)

Teaching:	1552.0
Administrative:	1467.0

Number of degree courses on offer

Short cycle:	0.0
1st Cycle:	58.0
2nd Cycle:	115.0
3rd Cycle:	91.0

STUDENTS (academic year 2011-2012)

1. Credit Mobility for Students (all types of mobility programmes for periods between 2 and 12 months)

Number of outgoing study mobility students (Erasmus and/or others): to participating countries	478.0
Number of outgoing study mobility students (Erasmus and/or others): to non-participating countries	57.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to participating countries	166.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to non-participating countries	23.0
Number of study mobility students (Erasmus and/or others): from participating countries	385.0
Number of study mobility students (Erasmus and/or others): from non-participating countries	97.0

2. International Degree Students (students enrolled for a full degree programme with foreign nationality or having completed a foreign previous degree)

Number of foreign students, if applicable: from Participating countries	372.0
Number of foreign students, if applicable: non-participating countries	1427.0

3. If applicable, number of local (having the nationality of the country) and international students (of foreign nationality / with foreign previous degree) involved in double/multiple/joint degrees:

Number of Local students, involved in Double/multiple/joint degrees	13.0
---------------------------------------------------------------------	------

Number of international students, involved in double/multiple/joint degrees

7.0

ACADEMIC STAFF (academic year 2011-2012)

All types of Erasmus staff mobility (for periods between 2 days and 2 months) for teaching and training purposes

Number of outgoing academic staff to participating countries

20.0

Number of incoming academic staff from participating countries

24.0

COOPERATION (academic year 2012-2013)

HEI AGREEMENTS IN EDUCATION AND RESEARCH valid in 2012/2013: European and International HEI Agreements / Consortia / Networks

Number of Erasmus interinstitutional agreements:

732.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from participating countries

122.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from non-participating countries

79.0

Total number of consortium agreements for double/multiple/joint degrees:

12.0

Of these, percentage of the consortium involving non-participating countries

25.0

European and International Education and Training Projects with contracts running in 2012-2013 (e.g.: Lifelong Learning Programme, Erasmus Mundus or Tempus)

Number of projects as coordinator:

1.0

Number of projects as partner:

9.0

Equivalent full-time administrative staff engaged in the HEI's European and International Offices working for the Programme (2012-2013)

Number of staff at the central level:

18.0

Number of staff at the Faculty/School/Department Level:

54.0

General Organisation of Programme activities

C1. General Organisation

Please describe the structure at your institution for the implementation and organisation of European and international mobility (division of tasks, operational and communication methods). (max. 1000 characters)

Please provide the direct web link with the contact details of the international office (or equivalent) in your institution dealing with the implementation and organisation of European and international mobility:

The University of Pisa (UNIPi) is pursuing a policy of expansion of its commitment towards internationalisation, in terms of both quality and quantity. This effort targets the areas of research, teaching and training.

Since 2010 two Vice-Rectors, designated by the new Rector Massimo Augello, have been working to define and promote this policy: prof. Alessandra Guidi for internationalisation and prof. Marco Guidi for communication and promotion of internationalisation.

The University's International Office (IO) has 18 staff members, divided into three separate units: International Mobility, International Promotion and International Cooperation. Each has its own manager and dedicated administrative staff. A description of the organizational aspects and of the duties of these staff members is available at the following link: <http://www.unipi.it/index.php/contact-us-internazionale>

C2. Fundamental Principles

By applying for the Erasmus Charter for Higher Education my institution will:

Respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds.

Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system.). Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent).

Please explain the academic credit system and the methodology used to allocate credits to the different course units followed by your students abroad. (max. 1000 characters)

In addition, please provide the direct web link where the methodology is explained:

UNIPi uses the ECTS system to recognize credits earned by the student at foreign universities. Once the student has been selected, with the assistance of a special International Area Coordinator (CAI), the Learning Agreement (previously approved by the Course of Study -CoS- Committee) is sent to the foreign university. This Agreement specifies the code of the examination, the course title, the semester and the number of ECTS that the student intends to pursue during the stay. (http://erasmus.unipi.it/documenti/bando_2013/Learning.pdf).

At the end of the study period abroad, the student brings back an official document called "Transcript of Records" (http://erasmus.unipi.it/documenti/bando_2013/Transcript.pdf), signed and stamped by the foreign University, which specifies the work done abroad and is subject to the approval of the CoS Committee. It is then included in the academic curriculum of the student.

For more information and details: <http://erasmus.unipi.it/index.php?tab=info>

Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

C3. When Participating in Mobility Activities - Before mobility

Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

Provide guidance to incoming mobile participants in finding accommodation.



Please explain if all courses taught at your institution are described in the Course Catalogue and in which languages. (max. 500 characters)

In addition, please provide the direct web link to your Course Catalogue:

All courses offered by the UNIPI are available in Italian at: www.unipi.it/studenti/offerta/index.htm, divided into first and second level cycle Degrees, PhD and Schools of specialisation. Each course of study has 3 specific documents which contain: description, links to the website, study plans and professional opportunities offered after graduation. We are working on publishing a Course Catalogue (according to ECTS label directions) in English which will be published shortly on the site.

Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.



Please describe the institutional procedure for the approval and monitoring of inter-institutional agreements for study and teaching mobility and/or learning agreements in case of traineeships (work placements). (max. 1000 characters)

UNIPI has 18 Internationalisation Area Coordinators (CAI), each is the referent for his subject area. Every year there is a review of the existing inter-institutional agreements based on feedback received by students and by academic/administrative staff who have had mobility experience. After this review, it is decided which agreements to keep, which ones not to renew and which new ones to propose. The CAI defines the type of mobility, the sustainable number of students (incoming and outgoing) and the evaluation criteria of outgoing students on the basis of contacts previously established and the characteristics of their own area. The IO performs a coordinating role between the CAI and the foreign partner, prepares the final format of the agreement and submits it to the signature of the Vice Rector for Internationalisation. The link of the portal for the management of the Erasmus public announcement procedure is: <http://erasmus.unipi.it/index.php?tab=bando> (Eng vers avail. soon).

Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.



Please describe your institution's language policy for preparing participants for mobility, e.g.: course providers within or outside the HEI. (max. 750 characters)

If possible, please provide the direct web link for your language policy:

UNIPI students can attend language courses organized by the Interdepartmental Language Centre (CLI), which organizes courses for groups at all levels and prepares technology, course material and advice for individual independent learning. Information and details are available at: <http://www.cli.unipi.it/>

The University promotes (even with its own funds) Intensive Preparation Courses for EILCs Linguistics (Erasmus Intensive Language Courses), with the aim of increasing student mobility towards countries whose languages are less widely used (info available at: <http://erasmus.unipi.it/index.php?tab=bando>)

Each department manages a FB page with the students' experience (e.g. Economics)

<https://www.facebook.com/iro.economia?fref=ts>

Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.



Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.

Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.

C4. When Participating in Mobility Activities - During Mobility

Ensure equal academic treatment and services for home students and staff and incoming mobile participants.

Integrate incoming mobile participants into the Institution's everyday life.

Have in place appropriate mentoring and support arrangements for mobile participants.

Please describe mentoring and support arrangements for incoming mobile participants and outgoing students for study and traineeships. (max. 750 characters)

The CAI coordinates an internationalisation office for each area which welcomes incoming students (providing them with assistance to find accommodation, a welcome week etc..). It also organizes the mobility of the outgoing students (Erasmus orientation day).
We rely on student associations (in particular AEGEE: <http://www.aegeepisa.it/>, ESN-Erasmus Student Network Pisa-<http://www.esnpisa.it/>) and student volunteers who become an assigned 'buddy' to each incoming student to help him/her settle in during the first period (<http://erasmus.unipi.it/index.php?tab=inc>)
Every year, together with the student associations, the IO and the CAI organize the Erasmus day
<http://www.unipi.it/index.php/tutte-le-news/item/1590-il-14-marzo-pisa-veste-erasmus>

Provide appropriate linguistic support to incoming mobile participants.

Please describe your institution's language support for incoming students and staff with a minimum of 2-month mobility period. (max. 500 characters)

If possible, please provide the direct web link for your language policy:

UNIFI offers to incoming students and staff a first free course of Italian language at the interdepartmental language center (www.cli.unipi.it/corsi/erasmus). Before classes begin, the CLI organizes intensive Italian language courses from basic to advanced levels.
It also offers other language lessons, such as English, French, German, Spanish as well as many other non-EU languages, at a reduced price: www.cli.unipi.it/corsi/corsi
UNIFI students get 4 ECTS for every 40-hour course attended.

C5. When Participating in Mobility Activities - After Mobility

Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.

Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.

Regarding the above two Charter principles, please describe the mechanisms your institution has in place to recognise mobility achievements for study and traineeships in enterprises. (max. 750 characters)
In addition, please provide the direct web link for this recognition procedure:

Incoming student procedure: on the basis of the work performed, specified in the Learning Agreement and certified in the university booklet (containing the list of courses taken and the grades received) which is given at the moment of enrollment, the CAI releases the Transcript of Records (http://erasmus.unipi.it/documenti/bando_2013/Transcript.pdf)
Outgoing student procedure: on the basis of the Transcript of records/work awarded by the University/host company, each study course validates the work done abroad in terms of examinations or short-term trainings and the number of credits earned.
The web link for this procedure is: <http://erasmus.unipi.it/index.php?tab=part>
The UNIPI Erasmus Program Regulations will soon be published online.

Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.

Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

Please describe your institution's measures to support, to promote and to recognise staff mobility. (max. 750 characters)

In order to support and increase staff mobility, UNIPI cuts in half the amount of the grants awarded by the National Agency. It thus doubles the number of grants available and distributes them to the departments that have requested them through the CAI which manages the process of assigning these grants.
UNIPI also co-funds the departments by increasing the amount of grants or creating new ones.
During the promotion period and to encourage foreign mobility, each department organizes encounters in which professors and administrative staff can share their previous mobility experience and offer support for the preparation of the necessary documents.
Also, mobility staff is awarded with economic incentives for their overseas experience.

C6. When Participating in European and International Cooperation Projects

Ensure that cooperation leads to sustainable and balanced outcomes for all partners.

Provide relevant support to staff and students participating in these activities.

Please describe your institutional measures to support, promote and recognise the participation of your own institution's staff and students in European and international cooperation projects under the Programme. (max. 750 characters)

As part of the internationalisation strategy, UNIFI participates in fairs and international visits (<http://www.unifi.it/index.php/strategie-accordi-programmi/item/1478-fiere>), at the annual conference of the EAIE. It carries out promotional tours in the target countries.

The IO supports students and staff who participate in an activity of the LLP program, managing the process from the moment the public selection is announced up to when the grants are allocated, providing advice and promoting opportunities on the web page:

<http://www.unifi.it/index.php/opportunita-allestero>

Other international programs (managed on a decentralized basis by the Dpts.) are promoted by the IO which also provides administrative support to interested professors.

Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community.

C7. For the Purposes of Visibility

Display the Charter and the related Erasmus Policy Statement prominently on the Institution's website.

Promote consistently activities supported by the Programme, along with their results.

Erasmus Policy Statement (Overall Strategy)

D. Erasmus Policy Statement (Overall Strategy)

The Institution agrees to publish this overall strategy (all three parts) on its website within one month after the signature of the Erasmus Charter for Higher Education by the European Commission.

Please describe your institution's international (EU and non-EU) strategy. In your description please explain a) how you choose your partners, b) in which geographical area(s) and c) the most important objectives and target groups of your mobility activities (with regard to staff and students in first, second and third cycles, including study and training, and short cycles). If applicable, also explain how your institution participates in the development of double/multiple/joint degrees. (max. 5000 characters)

Original language [EN]

The University of Pisa has taken a key role in promoting European mobility since the first years of the Erasmus Programme, when it was a member of the ECTS Pilot Project. As a prestigious international university, whose role is that of promoting and enhancing the elaboration and transfer of knowledge at a level of excellence in an international framework, the University of Pisa has supported and participated not only in Erasmus mobility programmes since 1989, but also in Erasmus centralised actions and projects including Intensive Programmes, Curriculum Development programmes, Thematic and Academic Networks.

The University of Pisa is deeply committed to continuing this strategy and developing it further in the future phases of Erasmus. It salutes the opening of Erasmus to the wider world as an opportunity to coordinate and develop mobility between Europe and the world's other macro-regions, and to improve the tools that ensure the quality of that mobility. It has been since 2000 one of the promoters of the Tuning Process, in Europe, Latin America, Russia, Georgia and it is represented on the Tuning Management. At present it coordinates, from a scientific and academic point of view, the large-scale TuCAHEA Tempus Structural Measures project, which aims to create a Central Asian Higher Education Area aligned with the EHEA.

a) Partners: Its mobility partners have been chosen in several ways: as in most universities, through Erasmus, Socrates and the Erasmus LLP programme, some partnerships with like-minded universities have developed on the basis of personal links of professors and researchers who have wished to add a staff and/or student mobility dimension to their existing cooperation. Often however key partnerships have been established as a result of the shared commitment to the various networks and large-scale European projects which the University of Pisa has coordinated or been a partner of. Mobility partners are screened in practice for their correct and 'virtuous' use of ECTS. This has allowed the University of Pisa to build up through its many bilateral agreements a network of trusted Erasmus partners, in which all eligible countries are represented. Often this network is the result of the extension to new subject areas of existing agreements which have proved positive and of interest to the students.

b) Geographic areas: The University of Pisa began its Erasmus experience in the late '80s in the then context of 11 countries. At each opportunity to increase the number of partners in the Erasmus framework it has done so, first in western then in eastern and central Europe, and more recently in Turkey and with the newly eligible Balkan partners. At the same time, during the last two decades, it has developed its network of scientific and mobility agreements well beyond the countries eligible for Erasmus. Its geographic strategy has emphasized particularly some work regions, although agreements have been made for cooperation in research and teaching with other countries as well. In addition to its pan-European network of partners, it has emphasized partnerships with Latin America, China, Central Asia, North Africa and the United States. It has Erasmus Mundus partners in Africa, Asia, North-South America. These partnerships will form a basis for developments in the future Erasmus programme.

c) Objectives and target groups: The present Erasmus mobility has as its objective that of making it possible for all students (and professors) to engage in mobility if they wish, and to remove barriers to full use of the opportunities offered by Erasmus. In a large generalist university such as the university of Pisa, the strategy is not to give priority to any one disciplinary area or category of students, but rather to coordinate and extend the good practice established in the areas that have proved particularly active in Erasmus to the other subject areas. The subject areas of Humanities, Engineering, Natural, Social and Applied Sciences have consolidated particularly successful mobility programmes, for both the first and the second cycles. The key objectives are:

1. To increase the incoming and outgoing student and staff mobility in the subject areas/departments where it is currently less developed
2. To increase the number of programmes taught in English, particularly in the scientific and technological area
3. To build up the mobility of non-teaching staff, which is particularly valuable in training the administrative support for internationalisation
4. To improve the support for incoming students in order to reach similar levels to that of outgoing students
5. To increase mobility of students of all cycles, teaching and non-teaching staff towards the more recent EU partners and countries newly eligible for Erasmus.
6. To develop and use more effectively the tools for doctoral mobility.
7. To develop more double and joint degree programmes with European and non-European partners.

If applicable, please describe your institution's strategy for the organisation and implementation of international (EU and non-EU) cooperation projects in teaching and training in relation to projects implemented under the Programme. (max. 2000 characters)

Original language [EN]

The University of Pisa has recently reorganised its internationalisation services. A recent Italian law abolished the 11 Faculties, now transformed into 20 new “departments”, with key roles both in teaching and research. This has allowed a rationalisation of the roles of the various figures involved in internationalisation, gaining new energies both at the central and the department level.

Each Department now has a “CAI” (“Internationalisation Area Coordinator”), assisted by at least one administrative helper in order to manage the student, teaching and administrative staff mobility, and internationalisation in general.

In line with the University’s active and proactive international stance, the central offices have been reinforced and reorganised. There are now two Pro-Rectors (one for Internationalisation in general and one for international communication). There are separate services for international promotion, for management of outgoing student mobility, for welcoming and assistance for incoming mobility (with native or fluent speakers of the most relevant languages). A central service is being set up to assist professors and researchers in responding successfully to European and generally international calls for research, teaching/learning and mobility projects.

Considering the importance of quality tools developed for mobility, the University of Pisa has implemented the automatic on-line delivery of the Diploma Supplement for all its graduates (it successfully applied for the DS label last year); and now a guided soft-ware interface to facilitate the timely publication of the ECTS course catalogue (it will apply for the ECTS label this year).

The University has joined Consortia of Universities to expand the choices of students interested in placement; it encourages students to enrol in the programmes taught in English offering special ‘packages” of services. It devotes a conspicuous sum of its own resources to co-financing Erasmus projects and mobility.

Please explain the expected impact of your participation in the Programme on the modernisation of your institution (for each of the 5 priorities of the Modernisation Agenda*) in terms of the policy objectives you intend to achieve. (max. 3000 characters)

Original language [EN]

1- Continuing monitoring and improvement of teaching/learning/assessment on the basis of EHEA quality criteria and Tuning methodology will inform our efforts to keep our degree programmes up to date and up to the highest standards. International mobility, whether Erasmus or analogous, truly does ‘change lives and open minds’, bringing a richer understanding not only of one’s academic/professional area but also building citizenship. The expansion of mobility in all academic areas (and not only those where it is now most developed) will have a strong and positive impact on attainment levels across the University.

2- Again, quality and relevance can be ensured by continuous checking, up-dating of relevant competences and consultation with stakeholders. Our experience in Tuning and CoRe2 and other centralised Erasmus actions have produced tools for quality improvement and for building quality culture. We intend to continue to collaborate with other key universities to extend and deepen the work already done. We will use the results of those projects to reformulate the Learning Outcomes of our present programmes, which will increase quality of programmes for mobile and non-mobile students.

3- Most of our policy priorities include reinforcing the mobility of students and staff, especially to the less ‘popular’ destinations and from the departments that have developed mobility to a lesser degree, and the mobility of knowledge and insight through large-scale cooperative projects. In our view, for the reasons mentioned above, reaching our policy goals will impact on relevance and hence on quality.

4- The University of Pisa has an international (world/European), national and regional (Tuscany, Networking Tune) as well as local role. It is already engaged in projects that link its teaching, research activities and enterprise not only in local incubators but also in the key world regions which it considers strategic, especially China, Central Asia and Latin America. We expect that participation in the new Erasmus programme, emphasizing professional and on-the-job training alongside research and academic formation, and offering the bases to consolidate the higher education sides of the triangle with our non-European strategic areas, will give great and welcome impulse to the competitiveness of our country, our micro-region and to Europe.

5- As to governance and funding, we have explained above the organisational rationalisations that we have made and are pursuing in order to increase mobility and also to support the creativity of our staff in developing new directions for teaching/learning and research in an international context. The new phase of Erasmus will have impact on our organisational structures, not only for internationalisation – where it will consolidate the ability to act in a world context – but also, through administrative staff mobility and the introduction of new ways of consulting stakeholders, on other aspects of governance as well.

* COM (2011) 567 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0567:FIN:EN:PDF>)

E

Endorsement of the application

I, the undersigned, legal representative of the applicant institution,

certify that the information contained in this application is complete and correct to the best of my knowledge. All Programme activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;

agree to the content of the Erasmus Charter for Higher Education (ECHE) application outlined above and commit my institution to respect and observe these obligations;

agree to the publication of the Erasmus Policy Statement by the European Commission

Place: Pisa

Name: Massimo Augello

Date (dd/mm/yyyy): 07/05/2013

I have read and accept the Privacy statement

Original signature of the legal representative of the Institution (as identified in section A.2 above)

Original stamp or seal of the Institution