

**Personnel management**

**General Manager: Dr. Riccardo Grasso**

Prot. 23572 (Rep. 520)

29<sup>th</sup> April 2016

Expiration date 30<sup>th</sup> May 2016

**THE CHANCELLOR**

**On the basis of the following:**

- The Statute of the University of Pisa, issued by a decree from the Vice Chancellor February 27, 2012, no. 2711.
- The law December 30, 2010, no. 240: on “Norms on University organisation regarding academic staff and recruitment, as well as government delegation for encouraging the quality and efficiency of the university system.”
- The Ministerial Decree March 9, 2011, no. 102, by which the minimum amount of research grants was determined under article 22 of the aforesaid law.
- The University Regulations regarding research grants issued by the Vice Chancellor’s Decree April 28, 2011, no. 5958, in particular the article 3;
- The existing economies on ministerial fund awarded at the University of Pisa for the purposes of the Graduate School “Galileo Galilei”;
- The verbal of 22<sup>nd</sup> December 2015 by which the Board of the Graduate School “Galileo Galilei” took note of the remaining available on these economies transferred to the Department of Mathematics and resolved to use it to finance n. 5 research grants;
- The resolution of 14<sup>th</sup> April 2016 by which the Board of the Department of Mathematics has authorized the the activation of n. 5 research grants using the residual funds of the Graduate School “Galileo Galilei”;

**DECREES**

**Article 1 - Subject of Announcement**

The University of Pisa announces a public selection procedure assessed by qualifications and an interview for the assignment of 5 temporary research associate position within the following areas:

**Area 01 - Mathematics and informatics**

MAT/01	Mathematical logic
MAT/02	Algebra
MAT/03	Geometry
MAT/04	Mathematics education and history of mathematics
MAT/05	Mathematical analysis
MAT/06	Probability and statistics
MAT/07	Mathematical physics
MAT/08	Numerical analysis
MAT/09	Operational research
INF/01	Informatics

## Area 02 - Physics

FIS/01	Experimental physics
FIS/02	Theoretical physics, mathematical models and methods
FIS/03	Physics of matter
FIS/04	Nuclear and subnuclear physics
FIS/05	Astronomy and astrophysics
FIS/06	Physics of the Earth and of the circumterrestrial medium
FIS/07	Applied physics
FIS/08	Didactics and history of physics

## Area 03 - Chemistry

CHIM/01	Analytical chemistry
CHIM/02	Physical chemistry
CHIM/03	General and inorganic chemistry
CHIM/04	Industrial chemistry
CHIM/05	Science and technology of polymeric materials
CHIM/06	Organic chemistry
CHIM/07	Chemical foundations of technologies
CHIM/08	Pharmaceutical chemistry
CHIM/09	Pharmaceutical and technological applications of chemistry
CHIM/10	Food chemistry
CHIM/11	Chemistry and biotechnology of fermentation
CHIM/12	Chemistry for the environment and for cultural heritage

## Area 04 - Earth sciences

GEO/01	Paleontology and paleoecology
GEO/02	Stratigraphic and sedimentary geology
GEO/03	Structural geology
GEO/04	Physical geography and geomorphology
GEO/05	Applied geology
GEO/06	Mineralogy
GEO/07	Petrology and petrography
GEO/08	Geochemistry and volcanology
GEO/09	Mining resources, mineralogic and petrographic applications for the environment and for cultural heritage
GEO/10	Solid Earth geophysics
GEO/11	Applied geophysics
GEO/12	Oceanography and physics of the atmosphere

On the basis of the final ranking will be identified no. 5 winners of this selection, which, taking into account the scientific sector for which they have applied, to carry out their research at one of the following departments:

- Chemistry and Industrial Chemistry
- Physic
- Computer Science
- Mathematics
- Earth Sciences

## **Article 2 - Characteristics of temporary research associate positions**

Each position will cover a period of **12 months** and the overall annual amount of each grants, including all contributions is € 31.597,96 for those having health cover in addition to INPS (social security); and € 33.000,00 for those without any further health cover other than INPS. It will be paid by the administration in monthly payments.

The payments are fiscally subject to the conditions of article 4 or the law (passed on 13 August 1984) 476/1984 (no withholding local taxes shall be incurred on the above amount nor upon the income of physical persons), as well as those of article 2, commas 26 and following, of the law (passed on 8 August 1995), no. 335 regarding health cover, and subsequent modifications (application for separate INPS - social security - management).

Insurance cover against injury and for civil responsibility is guaranteed by the University.

## **Article 3 - Admission requirements**

The following candidates can take part in the selection for the research funding: graduates in possession of a professional scientific CV appropriate to the research activity required to be carried out. Candidates with a PhD or with a qualification of specialisation in the medical field accompanied with an adequate scientific production would be preferential.

Research grants are conferred in accordance with the ethical Code of the University. The aforementioned sums cannot, in any event, be attributed to those who are related by birth, by marriage or have affinity (up to a 4<sup>th</sup> grade) with a professor belonging to the structure from which the sum is assigned, or with the Chancellor, the General Director or any component member of the University Administration Governing Board.

Research grants cannot be conferred upon permanent contract (or short term contract) employees of the following bodies of the University, institutions and public bodies of research and experimentation, the national Agency for new technology, energy and sustainable economic development (ENEA) and the Italian Space Agency (ASI).

The University Exams Commission, for the sole purpose of the aims of the present selection procedure, will evaluate the equipollence of the candidate's qualification title conferred abroad.

The requirements for gaining admission to the selection process must be in possession of the applicant at the termination date of the present applications.

The Administration can decide to exclude those candidates that do not meet the requirements; and can do so at any moment with reasoned measures.

A certificate of Italian citizenship is not requested.

#### Article 4 - Applications and deadlines for submission

Applications, on plain paper, should follow the structure of Appendix A and be signed by the applicant. They should be sent within the deadline of **30 days** starting on the day after publication of this announcement being posted on the general register of the University.

Applications should be addressed to the Magnifico Rettore dell'Università di Pisa - Lungarno Pacinotti, 44 - 56126 PISA.

The Ufficio Protocollo dell'Università di Pisa (the university administrative department dealing with grand applications) is open from Monday to Friday 9 am - 1 pm and on Tuesdays and Thursdays from 3 pm - 5 pm.

If the application is presented directly to the Ufficio Protocollo Generale, then the date of its receipt there shall be considered proof. If it is sent by post, which must be by registered mail with return receipt or by express mail, then the stamp of the accepting post office shall be considered proof.

The Administration assumes no responsibility for loss of mail due to any incorrect addressing by candidates, or due to changes of address from that indicated in the application; or for any problems relating to the post or telegraph; or problems due to third parties or any unforeseeable circumstances.

Applications for each research grant must be made separately, otherwise the applicant will be excluded from the selection process. Applications must be made in accordance with the forms attached to this announcement, and they must be filled out in all parts.

Applicants must fill in the forms with the details (a-g) below under their own responsibility, otherwise they risk being excluded from the selection process:

- a.) personal details, date and place of birth, residency
- b.) the area and the scientific field for which you intend to compete
- c.) fiscal code if any
- d.) declaration of not being in possession of a permanent or short term employment contact with the University; of not being employed in any role at the University, the national Agency for new technology, energy and economic development (ENEA) and the Italian Space Agency (ASI)
- e.) declaration of not have any degree of blood relation, marriage or affinity (up to a 4<sup>th</sup> grade) with a professor belonging to the structure from which the research grant is assigned or with the Chancellor, the General Director or any component member of the University Administration Governing Board
- f.) the degree possessed with indication of the date and University from which it was awarded; or the qualification study title awarded abroad
- g.) domicile or address including post code, telephone number and e-mail via which to receive any communication regarding the present selection procedure.

Applicants with physical disabilities, in accordance with law February 5, 1992, no. 104, must make an explicit request in relation to their disability with regard to any help they may need to be able to take part in the interview.

#### **Article 5 - Educational qualifications and curriculum vitae**

The following should be attached to each application:

- a.) curriculum and scientific dated and signed by the candidate, duly self-certified using the statement in Annex (D).
- b.) Research project, synthetically prepared by the candidate, using the application form attached (Annex B), within the area specified in the application, dated and signed;
- c.) Documents and certificates that the applicant believes are relevant for the selection process. They should be either the originals, authenticated copies or a photocopies by utilising the declaration in substitution of a notarised act (see Annex D), or with auto-certification by attaching the declaration in substitution of certification (see Annex C);
- d.) One copy of publications considered relevant to this selection procedure. These can be presented either in their original version or as a photocopy. If presented as photocopies applicants must declare the conformity of them to their originals by utilising Annex D. The declaration can be singular for all the publications presented and must be accompanied by a photocopy of the candidate's identity document. Under "art 19 bis" of the same decree the declaration of conformity to the original can be attached to the same copy.
- e.) A list of educational qualifications and publications, dated and signed by the candidate.
- f.) A photocopy of the applicant's fiscal code (if any) and an identity document.

Candidates Non-EU citizens resident in Italy can use the substitutive declarations of certification limited to cases in which it is to attest status, facts and personal qualities certifiable by public or private Italian subjects pursuant to Article 3, paragraph 2, of decree of the President of the Republic December 28, 2000, no. 445.

The certificates issued by the competent authorities of foreign countries must comply with the provisions in force in the same state and must also be legalized by the competent Italian consular authorities.

Publications must be produced in their original language; must be translated into one of the following languages: Italian, French, English, German and Spanish, only if the document is produced in a language different from those already mentioned. The translated texts can be submitted in typewritten copies together with the text printed in the original language accompanied by a self-declaration in substitution of attested affidavit attesting the compliance of the translated text.

If the above Educational qualifications and publications are sent to the University after the deadline for the presentation of applications, they will not be considered.

#### **Article 6 - Committee and selection procedure**

The commission is one and is nominated by the Rector.

Selection is based on qualifications and an interview.

The scoring system adds up to 100/100 points of which 60 points is for the evaluation of qualification and publications, 40 points is for the interview and the remaining 60 points are for the following:

- a.) up to 25 for the research project (the commission, with short judgment, is required to justify the attribution of scores);
- b.) Up to 15 points for a PhD degree or diploma or specialisation in the medical field.
- c.) Up to 2 points for the nature of the degree grade.
- d.) Up to 15 points for publications and other research results.
- e.) Up to 3 points for further post graduate course certificates and other activities carried out (under contract, study grants or posts, enrolment at post graduate or specialist schools, courses abroad, etc...)

**Are admitted to the interview only those candidates who, in the evaluation of the research project, the qualifications and publications, they got a score of at least 36 of 60.**

The place, day and time of the interview shall be notified via registered post, to the admitted candidates, at least twenty days before the date fixed.

The interview will consist of the discussion of the qualifications, publications and the research project.

In order to take part in the interview candidates must show their I.D.

Failure to appear for the interview will be deemed an explicit expression of the candidate's non willingness to take part in the selection procedure.

The interview will take place in a place that is accessible to the public; and anyone can attend.

Candidates committed abroad and therefore unable, in the opinion of the Commission, for the interview at the University, can do the interview electronically subject to their identification at foreign universities recognized internationally. The declaration of the validity of the procedure is done through the acquisition of a declaration by the Commission that acquires copy of the identity document of the applicant.

A candidate will pass the interview if he/she obtains a mark between 28 of 40 points. These points are then added to the other assessment marks above.

The candidates are required, however, to consult the University website (<https://www.unipi.it/ateneo/bandi/assegni/galilei/index.htm>) in the two days prior to the date notified for the interview, for communications relating to any changes.

The procedure shall be completed within four months from the date of issue of the notice unless an extension request by the commission, for justifiable reasons.

#### **Article 7 - The ranking list**

The Chancellor, by his decree, determines within 30 days after delivery of the reports, the regularity of the proceedings of the selection procedure, and declares the names of the winners.

Depending on the area and the scientific sector for which the winners have applied, each check is assigned to the same department, as indicated in art. 1.

The Chancellor's decree is then sent to the head of the research departments concerned and to the successful candidates.

No communication shall be sent to other eventual candidates who will be able to know the results of the procedure via the publication of the act approval decree on the University of Pisa website at the following address: <https://www.unipi.it/ateneo/bandi/assegni/galilei/index.htm>.

#### **Article 8 - Publication of the selection procedure**

The announcement relating to the present selection procedure is published on the official online University register available at <https://www.unipi.it/ateneo/bandi/assegni/galilei/index.htm>.

#### **Article 9 - Awarding of the grants**

The assignment of the research is formalized by a decision of the head of the facility where the fellows carry out their research activities and must contain the title of the research, the activities that must be carried out and the holder's contractual obligations regarding finance and rights.

The above measure must, furthermore, indicate the person in charge of the research activity previously nominated by the appointed head of the research department, professors and researchers on the governing board of the same research department.

The research grant takes effect from the first day of the month following the official approval of the selection proceedings, unless there are different starting dates due to schedules of the department where the research will be carried out, and agreements by the parties.

The successful candidate will be invited by the department to present the following documentation:

- a.) Copy of I.D.
- b.) Photocopy of fiscal codes
- c.) Declaration that the holder is not incompatible as required by articles 1 and 8 of the Research grant regulations.
- d.) Declaration that the research grant holder does not exceed the maximum limits required by comma 2-bis of article 6 of Law February 27,2015, no. 11 relating to the duration concerning the terms established.

The declarations and certificates above shall be subject to checks including sample checks, by the University of Pisa for verification of their validity.

The above contract will include the address, the duration and modality of the research activity as required by article 9 of the research grant regulations as indicated by the person in charge of the research activity as required by article 9 of the research grant regulations as indicated by the person in charge of the research.

The grant will be suspended in the case of maternity leave for the entire period of obligatory absence. It can further be suspended, with prior documented approval with the head of the research department for up to a maximum of three months for the period of optional maternity, paternity leave and up to a maximum of two months for serious reasons health and family documented.

A copy of the regulations is sent to every successful candidate upon conferment of the research grant.

#### **Article 10 - Incompatibility, rights and obligations**

Incompatibility, rights and obligations are established in articles 8 and 9 of the research grant regulations which may be consulted on the University of Pisa website at: <http://www.unipi.it/ateneo/bandi/assegni/regolament/index.htm>.

#### **Article 11 - Return of documents and publications**

At the end of the selection procedure and 60 days after the publication of the ranking list in the Official Register, the University shall return to those applicants, who specifically so requested, their original documents; unless there is any on going litigation. The documents must be collected by the applicant within



30 days of the expiry of the said termination date. Beyond this date the University is no longer responsible for the keeping and returning of the above documentation.

#### **Article 12 - Person in charge of the procedure**

In accordance with article 5 of Law August 7,1990 no. 241, the person in charge of the present announcement is Laura Tangheroni, Personnel Management - Università di Pisa - Lungarno Pacinotti, 44 - Pisa - e-mail: [concorsi@adm.unipi.it](mailto:concorsi@adm.unipi.it).

#### **Article 13 - Protection of personal data**

The protection of personal data is subject to the “Protection of Personal Data” legislative decree no. 196 dated 30<sup>th</sup> June 2003, published in the Official Gazette of 29<sup>th</sup> July 2003, general series no. 174, ordinary supplement no. 123/L.

Any data provided by applicants will only be used for the purposes of the present announcement.

Such data must be provided as part of the requisites for participation; and if not so provided the applicant shall be disqualified.

Applicants enjoy the right of the above mentioned norms, including the right to access any data that regards them, and also have the right to rectify, update, complete or delete any erroneous and incomplete data; or any data collected in under terms not conforming to the law.

#### **Article 14 - Rule of court**

Although not specifically provided for, as applicable, the provisions of the regulations mentioned in the introduction of this notice and the laws in force.

THE CHANCELLOR  
Prof. Massimo Augello

Al Magnifico Rettore dell'Università di Pisa  
Lungarno Pacinotti, 44  
56126 PISA

The undersigned applicant (name and surname), \_\_\_\_\_ born in \_\_\_\_\_ (day, month, year) in \_\_\_\_\_ (town, country) and resident in \_\_\_\_\_ (street number, street) \_\_\_\_\_ (town) \_\_\_\_\_ (postal code).  
e-mail: \_\_\_\_\_

### REQUESTS

To be admitted to participate in the selection procedure to collaborate on the research related to:

Area \_\_\_\_\_

Sector of Scientific Discipline \_\_\_\_\_

*(the candidate must indicate the area and one of the Sector of Scientific Discipline within the same, including those under Article 1 of this notice)*

Aware of his/her responsibility the applicant declares the following:

a.) fiscal code, if any *(obligatory for Italian citizens and foreigners with residence in Italy)*

b.) to be in possession of:

° a degree certificate from an Italian University according to the "vecchio ordinamento" in \_\_\_\_\_ graduating on \_\_\_\_\_ (date) from the University of \_\_\_\_\_ with a mark of \_\_\_\_\_.

° an Italian "specialista" degree (2 year post-bachelor degree) ex. D.M. 509/99 and successive modifications and integrations in \_\_\_\_\_ graduating on \_\_\_\_\_ from the University of \_\_\_\_\_ with a mark of \_\_\_\_\_.

° an Italian "magistrale" degree ex. D.M. 270/04 in \_\_\_\_\_ graduating on \_\_\_\_\_ from the University of \_\_\_\_\_ with a mark of \_\_\_\_\_.

◦ the following study certificate from abroad \_\_\_\_\_ graduating on \_\_\_\_\_ from the University of \_\_\_\_\_ with a mark of \_\_\_\_\_.

c.) to be aware of the following:

- to not be under a permanent (or short term employment contract) with the University; institutions and public research and experimentation bodies; the National Agency for new technology, energy and economic development (ENEA) and the Italian Space Agency (ASI).
- to not have any degree of blood relation, marriage or affinity (up to a 4<sup>th</sup> grade) with a professor belonging to the structure from which the research grant is assigned, or the Chancellor, or the General Director or any component member of the University Administration Governing Board.

◦ the limitations of art. 6 paragraph 2-bis of Law February 27, 2015, no. 11

◦ the incompatibility under article 8 of the research grant regulations

d.) to be domiciled at \_\_\_\_\_ (street, number, town, country, postal code)

Tel. \_\_\_\_\_ Cell. \_\_\_\_\_

e-mail \_\_\_\_\_

e.) to authorise the University of Pisa to use his/her personal data in accordance with article 13 of the present announcement.

The following is attached in accordance with article 5 of this announcement:

- the research project (signed and dated), titles and publications included in the evaluation
- CV (dated and signed) describing previous and current scientific activity
- List of publications and documents attesting qualifications (dated and signed)
- Photocopy of fiscal code (if any) and ID

The undersigned declares he/she understands that false declarations are punishable in accordance with the penal code and related laws.

The undersigned agrees to inform the university administration of any subsequent variations and acknowledges that the administration is not liable for loss of any communications due to any incorrect addressing by candidates; or due to late changes of address from those indicated in the application. Nor is the administration liable for post office or telegraph problems, problems due to third parties or any unforeseeable circumstances.

Date \_\_\_\_\_

Signature \_\_\_\_\_



**SUBSTITUTE DECLARATION OF CERTIFICATION**  
**Article 46 of the DPR 445 dated 28/12/2000**

I, the undersigned \_\_\_\_\_, born in \_\_\_\_\_ province of  
\_\_\_\_\_ on the \_\_\_\_\_ resident in  
\_\_\_\_\_ province of \_\_\_\_\_ street/square  
\_\_\_\_\_ no. \_\_\_\_\_

Acknowledging the penal responsibility set out in Arts. 75 and 76 of the DPR 445/2000 regarding the hypothesis of falsehood in records and false declarations,

**DECLARE**

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Date \_\_\_\_\_

The Applicant \_\_\_\_\_

**No validation of signature required. No stamp duty required.**

**SUBSTITUTE DECLARATION OF NOTARY ACT**  
**Article 19 and 47 of the DPR dated 28/12/2000**

I, the undersigned \_\_\_\_\_, born in \_\_\_\_\_ province of  
\_\_\_\_\_ on the \_\_\_\_\_ resident in  
\_\_\_\_\_ province of \_\_\_\_\_ street/square  
\_\_\_\_\_ no. \_\_\_\_\_

Acknowledging the penal responsibility set out in Arts. 75 and 76 of the DPR 445/2000 regarding the hypothesis of falsehood in records and false declarations,

**DECLARE**

(as exemplified: that all the information contained in my CV presented is true. Or: that the copies of my qualifications or publications presented conform to the originals)

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Date \_\_\_\_\_

The Applicant \_\_\_\_\_

**No validation of signature required. No stamp duty required.**